



METROPOLITAN EDUCATION DISTRICT
760 Hillsdale Avenue
San Jose, California 95136

January 22, 2014
Governing Board Meeting Agenda

If you would like to address the Board on any item on this agenda, please complete the **Request of Visitors** form located near the entrance of the meeting room and hand it to the Superintendent. On the form, please list the agenda item(s) you would like to speak to. When your name is called, please come to the podium, state your name and address for the record, and limit your remarks to two minutes. Those speaking on items **not** on the agenda will be recognized by the Chair under **Public Comments**. The Board shall limit the total time for public input on each item to 20 minutes (BB 9323).

Special Accommodations

Individuals who require special accommodation should contact the Superintendent's Office at (408) 723-6464 at least two business days before the meeting date.

MetroED Governing Board Meetings are tape recorded (audio only).

This agenda and approved minutes of Board meetings may be viewed and printed from the Internet:

<http://www.metroed.net/>

REGULAR MEETING

Date: January 22, 2014
Time: 6:00 p.m.

LOCATION

Silicon Valley Career Technical
Education (SVCTE) Auditorium
760 Hillsdale Avenue
San Jose, CA 95136

I. CALL TO ORDER/ROLL CALL

(Richard Garcia)

Daniel Bobay
Cynthia Chang
Richard Garcia

Jim Canova
Matthew Dean
Lan Nguyen

II. DISCLOSURE OF "CLOSED SESSION" DISCUSSION ITEMS

All meetings of the Governing Board are open to the general public, with the exception of those items which are specifically exempt under the Ralph M. Brown Act.

A. Conference with Labor Negotiator Pursuant to Government Code: 54957.6(f)

District Negotiator

- Alyssa Lynch

Employee Organizations

- AFT
- CSEA
- CTA
- Unrepresented Employees

Members of the public may address the Board on any subject not on tonight's agenda; however, provisions of the Brown Act (Government Code 54954.2(a) and .3) preclude any action. As an unagendized item, no response is required from the Board or District Staff and no action can be taken; however, the Board may instruct the Superintendent to agendize the item for a future meeting. When your name is called, please come to the podium, state your name and address for the record, and limit your remarks to two minutes for individuals or five minutes for a group.

III. PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS

IV. ADJOURN TO CLOSED SESSION

Time: 6:02 pm
Location: SVCTE, RM 819

V. REGULAR MEETING
Reconvene from Closed Session

Time: 7:00 p.m.
Location: SVCTE Auditorium

VI. REPORT OF CLOSED SESSION ACTIONS (Richard Garcia)

VII. PLEDGE OF ALLEGIANCE (Richard Garcia)

VIII. ORGANIZATIONAL MEETING (Alyssa Lynch)

- 1 A. [Election of Officers](#): President, Vice President, and Clerk
- 1 B. [Appoint two](#) MetroED Standing Audit Committee Representatives
- 1 C. [Choose](#) a representative for the Santa Clara County School Boards Association
- 1 D. [Appoint Superintendent](#) as Secretary of the Board
- 1 E. [Approval of Calendar](#) of Regular Board Meetings for February 2014 through January 2015

IX. ADOPT AGENDA (President)

X. STUDENT REPORTS (5 Minute limitation) (President)

- A. Silicon Valley Career Technical Education (SVCTE) Student
- B. Silicon Valley Adult Education (SVAE) Student

XI. SPECIAL ORDER OF BUSINESS (Alyssa Lynch)

The Superintendent will update the Board on special projects or may request that individuals be allowed to present an item out of order on the agenda to accommodate their schedules.

XII. PUBLIC COMMENTS

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XIII. APPROVAL OF MINUTES (President)

- 2. Action Item: [Approval of Minutes](#) from the Regular Board Meeting of December 11, 2013

XIV. CONSENT/ACTION CALENDAR (ACTION)

All matters listed under the Consent/Action Calendar and marked with an *asterisk are considered by the Governing Board to be routine and will be enacted in one motion. There will be no discussion of these items prior to the time the Board considers the motion, unless members of the Board or the Superintendent request specific items to be discussed and/or removed from the Consent Calendar.

Recommendation: The Superintendent recommends approval of Consent Calendar items *3 through *16.

BUSINESS AND FINANCIAL FUNCTIONS

*3. **Action Item: Approve [December Warrants](#) Approval List (Joyce Shen)**

Recommendation: That the Governing Board approve the Board Warrant List as presented for December.

*4. **Action Item: [Monthly Financial](#) Update (Joyce Shen)**

Recommendation: That the Governing Board approve the budget changes included in the Monthly Financial Update for the period ended 12/31/13.

*5. **Action Item: [Donations](#) Offered to District (Joyce Shen)**

Recommendation: That the Governing Board accept the donations on behalf of the District.

*6. **Action Item: [Surplus Items](#) (Joyce Shen)**

Recommendation: That the Governing Board surplus the electronic items listed in the Board item.

*7. **Action Item: [Approve Grant Writer](#) (Debbie Fry)**

Recommendation: That the Governing Board approve the Independent Contractor Agreement for Alexandra Duran.

*8. **Action Item: [Renewal of SPURR Agreement](#); July 2014-June 2019 (Debbie Fry)**

Recommendation: That the Governing Board approve the SPURR agreement for July 1, 2014 through June 30, 2019.

PERSONNEL FUNCTIONS

*9. **Action Item: [Certificated Personnel](#) (Tom Mullin)**

Recommendation: That the Governing Board approve one SVCTE Teacher Stipend for duties outside the classroom, two resignations, two recall permanent AFT teachers, and two new assignments for the 2013-14 school year.

*10. **Action Item: [Classified Personnel](#) (Tom Mullin)**

Recommendation: That the Governing Board approve one reassignment, one out-of-class stipend, and one resignation.

*11. **Action Item: [Approve Revised Job Descriptions](#); Senior Executive Assistant/Supt and Video Production Teacher/SVCTE (Tom Mullin)**

Recommendation: That the Governing Board approve the revised Job Descriptions for the positions of Senior Executive Assistant/Supt and Video Production Teacher/SVCTE.

INSTRUCTIONAL AND STUDENT FUNCTIONS

- *12. **Action Item:** [Williams Uniforms Complaint](#) Procedures Report (Debbie Fry)

Recommendation: That the Governing Board approve the quarterly report on the Williams Uniform Complaint Procedures.

- *13. **Action Item:** [Adopt Resolution #02-01-22-14](#); Career & Technical Education (CTE) Month (Alyssa Lynch)

Recommendation: That the Governing Board adopt resolution #02-01-22-14 and recognize the month of February as Career and Technical Education month.

- *14. **Action Item:** [Memorandum of Understanding \(MOU\) with Foothill-De Anza Community College District, CTE SB70 Grant #12-140-422](#) (Marianne Cartan)

Recommendation: That the Governing Board approve the 2013-14 Memorandum of Understanding (MOU) with Foothill-De Anza Community College District (STE SB70 Grant #12-140-422).

- *15. **Action Item:** [Approve Out of State Travel](#) (Marianne Cartan)

Recommendation: That the Governing Board approve the out-of-state travel for Silicon Valley Career Technical Education Teacher Chris Smith, to attend the 86th annual Western Veterinary Conference.

- *16. **Action Item:** [Community Classroom Agreement](#) (Marianne Cartan)

Recommendation: That the Governing Board approve the agreement with Eduardo Vergara, M.D., to provide on-the-job clinical training to Silicon Valley Career Technical Education medical students.

END OF CONSENT ITEMS

XV. INFORMATION ITEMS

17. **Information Item:** [Metropolitan Education District](#) Strategic Plan, Draft (Alyssa Lynch)

Recommendation: That the Governing Board review the draft Strategic Plan and provide input to staff as needed.

END OF INFORMATION ITEMS

XVI. ACTION ITEMS AND REPORTS

BOARD AND ADMINISTRATIVE FUNCTIONS

18. **Action Item:** [MetroED Legislative Priorities for 2014-15 \(Alyssa Lynch\)](#)

Recommendation: That the Governing Board approve the Legislative Priorities for 2014-15.

BUSINESS AND FINANCIAL FUNCTIONS

--None--

PERSONNEL FUNCTIONS

--None--

INSTRUCTIONAL AND STUDENT FUNCTIONS

--None--

XVII. EXECUTIVE REPORT/ADMINISTRATIVE REPORTS

Superintendent Alyssa Lynch, the SVAE Principal and SVCTE Program Director will have recent **significant** information to present to the Governing Board on topics not on the agenda. (3 Minute limitation)

- Oral Report: SVAE Principal Suzi Glass
- Oral Report: SVCTE Director Marianne Cartan
- Oral Report: MetroED Superintendent Alyssa Lynch

XVIII. BOARD COMMENTS

(President)

Individual Board members may report on: visits to schools, programs, conferences, meetings attended and/or items of interest to the public. A board member may wish to express a concern or observation about a topic not appearing on the agenda, or request items to be scheduled on a future agenda.

XIX. OTHER MEETINGS

Regular Meeting, February 12, 2014*
*Pending Board approval

Closed Session
Open Session

6:00 pm
7:00 pm

XX. ADJOURNMENT

(President)

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