



METROPOLITAN EDUCATION DISTRICT  
760 Hillsdale Avenue  
San Jose, California 95136

February 10, 2010  
**Governing Board Meeting Agenda**

If you would like to address the Board on any item on this agenda, please complete the **Request of Visitors** form located near the entrance of the meeting room and hand it to the Superintendent. On the form, please list the agenda item(s) you would like to speak to. When your name is called, please come to the podium, state your name and address for the record, and limit your remarks to two minutes. Those speaking on items **not** on the agenda will be recognized by the Chair under **Public Comments**. The Board shall limit the total time for public input on each item to 20 minutes (BB 9323).

**Special Accommodations**

*Individuals who require special accommodation should contact the Superintendent's Office at (408) 723-6464 at least two business days before the meeting date.*

*This agenda and approved minutes of Board meetings may be viewed and printed from the Internet: [www.metroed.net](http://www.metroed.net)*

**REGULAR MEETING**

Date: February 10, 2010  
Time: 6:00 p.m.

**LOCATION**

CCOC, Rm 810  
760 Hillsdale Ave.  
San Jose, CA 95136

**I. CALL TO ORDER/ROLL CALL**

(Frank Biehl)

Frank Biehl  
Cynthia Chang  
Diane Gordon

Jim Canova  
Richard Garcia  
Marsha Grilli

**II. DISCLOSURE OF "CLOSED SESSION" DISCUSSION ITEMS**

All meetings of the Governing Board are open to the general public, with the exception of those items which are specifically exempt under the Ralph M. Brown Act.

- A. Superintendent's Evaluation: Pursuant to Government Code: 54957.
- B. Conference with Labor Negotiators. Government Code section 54957.6. District Designated Representative: Attorney Adam Fiss. Unrepresented employee: Superintendent
- C. Public Employee Appointment: Assistant Superintendent/Chief Business Official; Pursuant to Government Code: 54957.
- D. Conference with Labor Negotiator Pursuant to Government Code: 54957.6(f)  
District Negotiator
  - Dan Gilbertson

Employee Organizations

  - AFT
  - CSEA
  - CTA
  - Unrepresented Employees

Members of the public may address the Board on any subject not on tonight's agenda; however, provisions of the Brown Act (Government Code 54954.2(a) and .3) preclude any action. As an unagendized item, no response is required from the Board or District Staff and no action can be taken; however, the Board may instruct the Superintendent to agendize the item for a future meeting. When your name is called, please come to the podium, state your name and address for the record, and limit your remarks to two minutes.

**III. PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS**

**IV. ADJOURN TO CLOSED SESSION**

**Time: 6:02 pm**  
**Location: CCOC, RM 810**

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**V. REGULAR MEETING**  
**Reconvene from Closed Session**

**Time: 7:00 p.m.**  
**Location: CCOC Auditorium**

**VI. REPORT OF CLOSED SESSION ACTIONS** (Frank Biehl)

**VII. PLEDGE OF ALLEGIANCE** (Frank Biehl)

**VIII. ADOPT AGENDA** (Frank Biehl)

**IX. RECOGNITIONS** (Frank Biehl)

- A. Acknowledgement of Visitors
- B. Acknowledgement of Honors and Awards
  - Recognition of Individuals who have "Raised the Bar!"

**X. STUDENT REPORTS** (Frank Biehl)

- A. CCOC Student
- B. MAEP Student

**XI. SPECIAL ORDER OF BUSINESS** (Paul Hay)

The Superintendent will update the Board on special projects or may request that individuals be allowed to present an item out of order on the agenda to accommodate their schedules.

**XII. PUBLIC COMMENTS**

*Members of the public may address the Board on any subject not on tonight's agenda; however, provisions of the Brown Act (Government Code 54954.2(a) and .3) preclude any action. As an unagendized item, no response is required from the Board or District Staff and no action can be taken; however, the Board may instruct the Superintendent to agendize the item for a future meeting. When your name is called, please come to the podium, state your name and address for the record, and limit your remarks to two minutes.*

**XIII. APPROVAL OF MINUTES** (Daniel Gilbertson)

1. Action Item: [Approval of Minutes](#) of Regular Board Meeting on January 20, 2010.

**XIV. CONSENT CALENDAR (ACTION)**

**All matters listed under the Consent Calendar and marked with an \*asterisk are considered by the Governing Board to be routine and will be enacted in one motion.** There will be no discussion of these items prior to the time the Board considers the motion, unless members of the

Board or the Superintendent request specific items to be discussed and/or removed from the Consent Calendar.

Recommendation: The Superintendent recommends approval of Consent Calendar items \*2 through \*7.

### **BUSINESS AND FINANCIAL FUNCTIONS**

\*2. **Consent Item: [Approve Monthly Warrant Approval List \(Daniel Gilbertson\)](#)**

Recommendation: That the Governing Board approve the following warrant registers: #62004900-#62004917, dated January 5, 2010; #62004918-#62004968, dated January 7, 2010; #62004969-#62005000, dated January 12, 2010; #62005001, dated January 13, 2010; #62005002-#62005051, dated January 14, 2010; #62005052-#62005092, dated January 20, 2010; #62005093-#62005126, dated January 22, 2010; #62005127-#62005180, dated January 27, 2010; #62005181-#62005185, dated January 29, 2010.

\*3. **Consent Item: [Change Order #001, Sewer Line Replacement Project \(K.J. Woods Construction, Inc-\\$11,522.15\)\(Daniel Gilbertson\)](#)**

Recommendation: That the Governing Board approve Change Order #001 between MetroED and K.J. Woods Construction, Inc in the amount of \$11,522.15.

\*4. **Consent Item: [Grant Writer \(Daniel Gilbertson\)](#)**

Recommendation: That the Governing Board approve the Independent Contractor Agreement.

### **PERSONNEL FUNCTIONS**

\*5. **Consent Item: [Administrative Personnel \(Daniel Gilbertson\)](#)**

Recommendation: That the Governing Board approve the one appointment.

### **INSTRUCTIONAL AND STUDENT FUNCTIONS**

\*6. **Consent Item: [Medical Apprenticeship Agreement \(Sylvia Karp\)](#)**

Recommendation: That the Governing Board approve the agreement with First Health Clinic for on-the-job training to MAEP medical students.

\*7. **Consent Item: [Community Classroom Agreements \(John Fox\)](#)**

Recommendation: That the Governing Board approve the agreements with Arthritis & Orthopedic Medical Center and Dr. Michael Viscarra to provide on-the-job clinical training to CCOC medical students.

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**END OF CONSENT ITEMS**

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## **XV. INFORMATION ITEMS**

8. **Information Item: [First Reading](#) Board Policy 2210 (Paul Hay)**

Recommendation: That the Governing Board review Board Policy 2210 and recommend that it go to the Board for a second reading and adoption.

9. **Information Item: [First Reading](#): Student Board Policies, 5000's (Paul Hay)**

Recommendation: That the Governing Board review Student Board Policies 5000's and recommend that they go to the Board for a second reading and adoption.

10. **Information Item: [First Reading](#): Instruction Board Policies, 6000's (Paul Hay)**

Recommendation: That the Governing Board review Student Board Policies 6000's and recommend that they go to the Board for a second reading and adoption.

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**END OF INFORMATION ITEMS**

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**XVI. ACTION ITEMS AND REPORTS**

**BOARD AND ADMINISTRATIVE FUNCTIONS**

11. **Action Item: [2010 Delegate](#) Assembly Election (Paul Hay)**

Recommendation: That the Governing Board vote for no more than six candidates for the 2010 CSBA Delegate Assembly.

12. **Action Item: [Approve MetroED](#) Legislative Priorities for 2010 (Paul Hay)**

Recommendation: That the Governing Board approve the MetroED Legislative Priorities for 2010.

13. **Action Item: [Annual Board Retreat](#) (Paul Hay)**

Recommendation: That the Governing Board discuss having a Board retreat and provide direction to the Superintendent.

**BUSINESS AND FINANCIAL FUNCTIONS**

14. **Action Item: [Monthly Budget](#) Update (Keiko Mizuno)**

Recommendation: That the Governing Board approve the budget changes included in the Monthly Budget Update for the period ended 1/31/2010.

**PERSONNEL FUNCTIONS**

--None--

**INSTRUCTIONAL AND STUDENT FUNCTIONS**

--None--

**XVII. EXECUTIVE REPORT/ADMINISTRATIVE REPORTS**

Superintendent Paul Hay and the MAEP and CCOC Program Directors will have recent **significant** information to present to the Governing Board on topics not on the agenda.

- Oral Report: CCOC Director John Fox
- Oral Report: MAEP Director Sylvia Karp
- Oral Report: Interim CBO, Daniel Gilbertson
- Oral Report: MetroED Superintendent Paul Hay

**XVIII. BOARD COMMENTS**

(Frank Biehl)

Individual Board members may report on: visits to schools, programs, conferences, meetings attended and/or items of interest to the public. A board member may wish to express a concern or observation about a topic not appearing on the agenda, or request items to be scheduled on a future agenda.

**XIX. OTHER MEETINGS**

Regular Meeting, March 10, 2010	Closed Session	6:00 pm
	Open Session	7:00 pm

**XX. ADJOURNMENT**

(Frank Biehl)

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