



METROPOLITAN EDUCATION DISTRICT
760 Hillsdale Avenue
San Jose, California 95136

February 11, 2009
Governing Board Meeting Agenda

Special Accommodations

Individuals who require special accommodation should contact the Superintendent's Office at (408) 723-6464 at least two business days before the meeting date.

This agenda and approved minutes of Board meetings may be viewed and printed from the Internet: www.metroed.net

REGULAR MEETING

Date: February 11, 2009
Time: 6:00 p.m.

LOCATION

CCOC, Rm 810
760 Hillsdale Ave.
San Jose, CA 95136

I. CALL TO ORDER/ROLL CALL

(Rich Garcia)

Frank Biehl
Cynthia Chang
Diane Gordon

Jim Canova
Richard Garcia
Marsha Grilli

II. DISCLOSURE OF "CLOSED SESSION" DISCUSSION ITEMS

All meetings of the Governing Board are open to the general public, with the exception of those items which are specifically exempt under the Ralph M. Brown Act.

- A. Conference with Legal Counsel, Pursuant to Government Code 54957, Regarding Conflict of Interest Waiver Requested by the Law Firm of Lozano Smith on behalf of Campbell Union High School District
- B. Public Employee Discipline/Dismissal/Release, Pursuant to Government Code 54957
- C. Personnel: Reduction in Workforce

Persons wishing to address the Governing Board must fill out a request to speak form and bring it to the board secretary prior to the conclusion of the "Public Comments Regarding Closed Session Items" section.

III. PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS

IV. ADJOURN TO CLOSED SESSION

Time: 6:02 pm
Location: CCOC, RM 810

**V. REGULAR MEETING
Reconvene from Closed Session**

Time: 7:00 p.m.
Location: CCOC Auditorium

VI. PLEDGE OF ALLEGIANCE

(Rich Garcia)

VII. ADOPT AGENDA

(Rich Garcia)

VIII. RECOGNITIONS

(Rich Garcia)

- A. Acknowledgement of Visitors
- B. Acknowledgement of Honors and Awards
 - Recognition of Individuals who have "Raised the Bar!"

IX. STUDENT REPORTS (Rich Garcia)

- A. CCOC Student
- B. MAEP Student

X. SPECIAL ORDER OF BUSINESS (Paul Hay)

The Superintendent will update the Board on special projects or may request that individuals be allowed to present an item out of order on the agenda to accommodate their schedules.

XI. PUBLIC COMMENTS

This portion of the Agenda provides an opportunity for members of the public to directly address the Governing Board on any item of interest to the public; however, provisions of the Brown Act (Gov't Code 54954.2(a) and .3) preclude any action being taken on any item not appearing on the posted agenda for action. Items on the agenda may be addressed during this portion or during the Board's consideration of the item. Time limits allocated to public testimony are 2 minutes for individuals and 5 minutes for organizations.

XII. APPROVAL OF MINUTES (Rich Garcia)

1. Action Item: Approval of [Minutes](#) of Regular Board Meeting on January 21, 2009.

XIII. CONSENT CALENDAR (ACTION)

All matters listed under the Consent Calendar and marked with an *asterisk are considered by the Governing Board to be routine and will be enacted in one motion. There will be no discussion of these items prior to the time the Board considers the motion, unless members of the Board or the Superintendent request specific items to be discussed and/or removed from the Consent Calendar.

Recommendation: The Superintendent recommends approval of Consent Calendar items *2 through *11.

BUSINESS AND FINANCIAL FUNCTIONS

- *2. Consent Item: Approve January [Warrant](#) Approval List (Jing-Jing Wang)

Recommendation: That the Governing Board approve the following warrant registers: #62000675-#62000735, dated January 7, 2009; #62000736-#62000768, dated January 9, 2009; #62000769-#62000808, dated January 13, 2009; #62000809-#62000848, dated January 15, 2009; #62000849-#62000878, dated January 20, 2009; #62000879-#62000917, dated January 22, 2009; #62000918, dated January 23, 2009; #62000919-#62000968, dated January 27, 2009; #62000969-#62000998, dated January 29, 2009.

- *3. Consent Item: [Accept Used Vehicle Donation](#) Agreement from Hitachi GST (Jing-Jing Wang)

Recommendation: That the Governing Board accept the donation of a 1984 Ford Econoline 350 Ambulance for use in CCOC's Fire Science/First Responder program on behalf of the district.

PERSONNEL FUNCTIONS

- *4. **Consent Item: [Classified Personnel](#) (Dan Gilbertson)**
Recommendation: That the Governing Board approve the one regular election.
- *5. **Consent Item: [Certificated Personnel](#) (Dan Gilbertson)**
Recommendation: That the Governing Board approve the one full-time CTA teacher and six part-time teachers for the 2008-09 school year, approve the resignation of six part-time AFT teachers, and one CTA resignation for the 2008-09 school year.
- *6. **Consent Item: [Administrative Personnel](#) (Dan Gilbertson)**
Recommendation: That the Governing Board approve the one regular election being recommended for a part-time Business Partner Coordinator.

INSTRUCTIONAL AND STUDENT FUNCTIONS

- *7. **Consent Item: [Cosmetology Agreement-MAEP](#) (Sylvia Karp)**
Recommendation: That the Governing Board approve the cosmetology agreement for Trinh College.
- *8. **Consent Item: [Community Classroom Agreement](#) (John Fox)**
Recommendation: That the Governing Board approve the agreement with Dr. Kashimira Ragi to provide on-the-job training to CCOC medical students.
- *9. **Consent Item: [Approve Agreement with Catholic Charities](#) of Santa Clara County for the Use of the Portuguese Community Center Facility (Sylvia Karp)**
Recommendation: That the Governing Board approve the Agreement with Portuguese Community Center.
- *10. **Consent Item: [Approve Agreement with Catholic Charities](#) of Santa Clara County for the use of the Washington United Youth Center Facility (Sylvia Karp)**
Recommendation: That the Governing Board approve the agreement with Catholic Charities of Santa Clara County for the use of Washington United Youth Facility.
- *11. **Consent Item: [ROCP Course Review and Recertification](#) (John Fox)**
Recommendation: That the Governing Board approve the ROCP course information and approve the following courses for ROCP recertification: Health Occupations, Medical Assistant, Medical Office Careers.

END OF CONSENT ITEMS

XIV. INFORMATION ITEMS

12. **Information Item: [Staff Planning and Position Reductions](#) for 2009-2010 (Dan Gilbertson)**

Recommendation: That the Governing Board receive the information on staff planning and position reductions as information for future action items.

13. **Information Item: Update: [CCOC Funding Equalization](#); Renewal of the Master Business Relationship Agreements (MBRA) (Paul Hay)**

Recommendation: That the Governing Board consider and discuss the information on CCOC Funding Equalization and the Renewal of the Master Business Relationship Agreements.

14. **Information Item: [MAEP WASC Self Study Report](#) (Sylvia Karp)**

Recommendation: That the Governing Board receive and review the 2009 WASC self-study report, Focus on Learning, from MAEP.

END OF INFORMATION ITEMS

XV. ACTION ITEMS AND REPORTS

BOARD AND ADMINISTRATIVE FUNCTIONS

15. **Action Item: [2009 CSBA Delegate Assembly Election](#) (Jing-Jing Wang)**

Recommendation: That the Governing Board vote for no more than four candidates for the 2009 CSBA Delegate Assembly.

BUSINESS AND FINANCIAL FUNCTIONS

16. **Action Item: [Monthly Budget Update](#) (Jing-Jing Wang)**

Recommendation: That the Governing Board approve the budget changes included in the Monthly Budget Update for the period ended 1/31/09.

17. **Action Item: [Call for Bids](#) for the Hillsdale Adult Education Facilities Construction (Jing-Jing Wang)**

Recommendation: That the Governing Board authorizes the Superintendent to Call for Bids for the Metro Center (MC) Adult Education Facilities Construction Project.

18. **Action Item: [Call for Bids](#), CCOC Buildings 300 & 800; Contract for Prop1D Projects (Jing-Jing Wang)**

Recommendation: That the Governing Board authorize the Superintendent to call for bids for Prop 1D Project 403060-1 & Project 403060-13, Building300 and Prop 1D Project 403060-2 Building 800, and authorize the Superintendent to award the project to the lowest bidder and authorize the Superintendent to enter into a contract with the lowest responsible bidder, subject to ratification by the Governing Board at a future meeting.

PERSONNEL FUNCTIONS

--None--

INSTRUCTIONAL AND STUDENT FUNCTIONS

--None--

XVI. EXECUTIVE REPORT/ADMINISTRATIVE REPORTS

Superintendent Paul Hay and the MAEP and CCOC Program Directors will have recent significant information to present to the Governing Board on topics not on the agenda.

- Oral Report: CCOC Director John Fox
- Oral Report: MAEP Director Sylvia Karp
- Oral Report: MetroED Superintendent Paul Hay

XVII. BOARD COMMENTS

(Rich Garcia)

Individual Board members may report on: visits to schools, programs, conferences, meetings attended and/or items of interest to the public. A board member may wish to express a concern or observation about a topic not appearing on the agenda, or request items to be scheduled on a future agenda.

XVIII. OTHER MEETINGS

Organizational Meeting, March 11, 2009	Closed Session	6:00 pm
	Open Session	7:00 pm

XIX. ADJOURNMENT

(Rich Garcia)

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