



METROPOLITAN EDUCATION DISTRICT
 760 Hillsdale Avenue
 San Jose, California 95136

June 30, 2010

Governing Board Meeting Agenda

If you would like to address the Board on any item on this agenda, please complete the **Request of Visitors** form located near the entrance of the meeting room and hand it to the Superintendent. On the form, please list the agenda item(s) you would like to speak to. When your name is called, please come to the podium, state your name and address for the record, and limit your remarks to two minutes. Those speaking on items **not** on the agenda will be recognized by the Chair under **Public Comments**. The Board shall limit the total time for public input on each item to 20 minutes (BB 9323).

Special Accommodations

Individuals who require special accommodation should contact the Superintendent's Office at (408) 723-6464 at least two business days before the meeting date.

MetroED Governing Board Meetings are tape recorded (audio only).

This agenda and approved minutes of Board meetings may be viewed and printed from the Internet: www.metroed.net

REGULAR MEETING

Date: June 30, 2010
 Time: 6:00 p.m.

LOCATION

CCOC, Rm 810
 760 Hillsdale Ave.
 San Jose, CA 95136

I. CALL TO ORDER/ROLL CALL

(Frank Biehl)

Frank Biehl
 Cynthia Chang
 Diane Gordon

Jim Canova
 Richard Garcia
 Marsha Grilli

II. DISCLOSURE OF "CLOSED SESSION" DISCUSSION ITEMS

All meetings of the Governing Board are open to the general public, with the exception of those items which are specifically exempt under the Ralph M. Brown Act.

- A. Conference with Labor Negotiator Pursuant to Government Code: 54957.6(f)
 District Negotiator: Dan Gilbertson
 - o Layoffs/Leaves of Absence/Resignation
 - o CSEA

Members of the public may address the Board on any subject not on tonight's agenda; however, provisions of the Brown Act (Government Code 54954.2(a) and .3) preclude any action. As an unagendized item, no response is required from the Board or District Staff and no action can be taken; however, the Board may instruct the Superintendent to agendize the item for a future meeting. When your name is called, please come to the podium, state your name and address for the record, and limit your remarks to two minutes for individuals or five minutes for a group.

III. PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS

IV. ADJOURN TO CLOSED SESSION

Time: 6:02 pm
Location: CCOC, RM 810

V. **REGULAR MEETING** **Time: 7:00 p.m.**
Reconvene from Closed Session **Location: CCOC Auditorium**

VI. **REPORT OF CLOSED SESSION ACTIONS** (Frank Biehl)

VII. **PLEDGE OF ALLEGIANCE** (Frank Biehl)

VIII. **ADOPT AGENDA** (Frank Biehl)

IX. **RECOGNITIONS** (Frank Biehl)

- A. Acknowledgement of Visitors
- B. Acknowledgement of Honors and Awards
 - Recognition of Individuals who have "Raised the Bar!"

X. **STUDENT REPORTS** (Frank Biehl)

- A. CCOC Student
- B. MAEP Student

XI. **SPECIAL ORDER OF BUSINESS** (Paul Hay)

The Superintendent will update the Board on special projects or may request that individuals be allowed to present an item out of order on the agenda to accommodate their schedules.

XII. **PUBLIC COMMENTS**

Members of the public may address the Board on any subject not on tonight's agenda; however, provisions of the Brown Act (Government Code 54954.2(a) and .3) preclude any action. As an unagendized item, no response is required from the Board or District Staff and no action can be taken; however, the Board may instruct the Superintendent to agendize the item for a future meeting. When your name is called, please come to the podium, state your name and address for the record, and limit your remarks to two minutes for individuals or five minutes for a group.

XIII. **APPROVAL OF MINUTES** (Frank Biehl)

1. **Action Item:** [Approval of Minutes](#) of Regular Board Meeting on June 9, 2010.

XIV. **CONSENT CALENDAR (ACTION)**

All matters listed under the Consent Calendar and marked with an *asterisk are considered by the Governing Board to be routine and will be enacted in one motion. There will be no discussion of these items prior to the time the Board considers the motion, unless members of the Board or the Superintendent request specific items to be discussed and/or removed from the Consent Calendar.

Recommendation: The Superintendent recommends approval of Consent Calendar items *2 through *9.

BUSINESS AND FINANCIAL FUNCTIONS

- *2. **Consent Item:** [Approve Monthly Warrant Approval List \(Daniel Gilbertson\)](#)

Recommendation: That the Governing Board approve the following warrant registers: #62006813-#62006814, dated June 1, 2010; #62006815-#62006906, dated June 2, 2010; #62006907-#62006999, dated June 4, 2010; #62007000-#62007016,

dated June 7, 2010; #62007017, dated June 9, 2010; #62007018-#62007072, dated June 10, 2010; #6200707-#62007142, dated June 15, 2010; #62007143-#62007243, dated June 17, 2010; #62007244-#62007263, dated June 22, 2010.

- *3. **Consent Item: [Approve Contract](#) for Installation of Acoustic Panels in CCOC Building 300 (Barradan Interiors, \$18,800) (Daniel Gilbertson)**

Recommendation: That the Governing Board approve the agreement between MetroED and Barradan Interiors in the amount of \$18,800.

PERSONNEL FUNCTIONS

- *4. **Consent Item: [Certificated Personnel](#) (Daniel Gilbertson)**

Recommendation: That the Governing Board approve hiring two new High School Subjects Credit Recovery teachers for the 2010-2011 summer session, and the return of 37 CTA teachers for the 2010-11 school year.

- *5. **Consent Item: [Classified Personnel](#) (Daniel Gilbertson)**

Recommendation: That the Governing Board approve the two maintenance intern replacements, one termination, one classified appointment, and one resignation.

- *6. **Consent Item: [Approve Amendment](#) to Metropolitan Education District Section 125 Flexible Benefit Plan (Daniel Gilbertson)**

Recommendation: That the Governing Board approve the amendment to the MetroED Section 125 Flexible Benefit Plan effective July 1, 2010.

INSTRUCTIONAL AND STUDENT FUNCTIONS

- *7. **Consent Item: [Agreement with San Jose Job Corps](#) (John Fox)**

Recommendation: That the Governing Board approve the agreement between San Jose Job Corps and MetroED for the 2010-11 school year.

- *8. **Consent Item: [CCOC/P Cosmetology Agreements](#) for 2010-11 (John Fox)**

Recommendation: That the Governing Board approve the cosmetology agreements with the three named Cosmetology Schools for the 2010-11 school year for high school students to complete the program.

- *9. **Consent Item: [ROCP Course Review and Recertification](#) (John Fox)**

Recommendation: That the Governing Board review the information regarding the following ROCP courses: Animation, ROP; Computer Applications, ROP; Graphic Design, ROP; and Retail Sales & Merchandising (Co-op) ROP; and approve the courses for ROP recertification.

END OF CONSENT ITEMS

XV. INFORMATION ITEMS

10. **Information Item: [Senate Bill 1298](#) (Paul Hay)**

Recommendation: That the Governing Board review and discuss the issues related to Senate Bill 1298.

11. **Information Item: [Campbell Union High School District](#) Resolution #10-2959 (Paul Hay)**

Recommendation: That the Governing Board review and discuss the CUHSD Resolution #10-2959.

12. **Information Item: [First Reading: Board Bylaw 9270](#) (Paul Hay)**

Recommendation: That the Governing Board review Board Bylaw 9270 and recommend that it go to the Board for a second reading and adoption.

END OF INFORMATION ITEMS

XVI. ACTION ITEMS AND REPORTS

BOARD AND ADMINISTRATIVE FUNCTIONS

13. **Action Item: [Second Reading Business](#) Board Policies 3000's (Paul Hay)**

Recommendation: That the Governing Board adopt Business Board Policies 3000's.

14. **Action Item: [Annual Board Retreat](#) (Paul Hay)**

Recommendation: That the Governing Board set the agenda for the Board retreat on July 6, 2010 and provide any further direction to the Superintendent.

15. **Action Item: [MOU with Campbell Union High School District](#) for Transfer of the Campbell Adult Education Program (Paul Hay)**

Recommendation: That the Board approve the MOU between MetroED and CUHSD, and authorize the Superintendent to complete negotiations with CUHSD on the outstanding issues as appropriate, and return the completed MOU to the Governing Board as and information item once the agreement has been finalized.

16. **Action Item: [Organization of Administrative Staff](#) (Paul Hay)**

Recommendation: That the Governing Board ratify the proposed MetroED organizational structure for the 2010-11 school year.

BUSINESS AND FINANCIAL FUNCTIONS

17. **Action Item: [Adopt 2010-11 Budget](#) (Daniel Gilbertson)**

Public Hearing Open

Recommendation: That the Governing Board open the public hearing, accept public comment on the proposed 2010-11 budget, close the public hearing and adopt the proposed budget for fiscal year 2010-11.

Public Hearing Closed

18. **Action Item: [Adopt Resolution #17-06-30-10](#), Authorizing Designated Management Personnel to Sign Orders Drawn Upon the Funds of the District for the FY 10-11 (Daniel Gilbertson)**

Recommendation: That the Governing Board approve Resolution #17-06-30-10 authorizing the designated District employees to sign orders drawn upon the funds of the District effective July 1, 2010.

19. **Action Item: [Adopt Resolution #18-06-30-10](#), Authorizing Management Personnel to Sign Official Electronic Funds Transfer Forms of the District for FY 10/11 (Daniel Gilbertson)**

Recommendation: That the Governing Board approve Resolution #18-06-30-10 authorizing the specified individuals to sign all official electronic transfer forms on behalf of the District, effective July 1, 2010, and authorize the filing of said signatures with the County Controller's Office and authorization to take necessary actions.

20. **Action Item: [Adopt Resolution #19-06-30-10](#), Authorizing District to Purchase off Contracts Awarded by other Public Agencies (Daniel Gilbertson)**

Recommendation: That the Governing Board approve Resolution #19-06-30-10 authorizing the designated District officers to purchase commodities through contracts awarded by other agencies.

21. **Action Item: [Adopt Ground Lease Amendment #3](#) with Capitol Auto Mall, LLC (Daniel Gilbertson)**

Recommendation: That the Governing Board approve Amendment #3 to the Ground Lease between MetroED and the Capitol Auto Mall Plaza, LLC.

22. **Action Item: [Change Orders 005](#), CCOC Building 300 Building Arts Project (Coulter Construction, Inc., \$34,788.77) (Daniel Gilbertson)**

Recommendation: That the Governing Board approve Change Order #005 in the amount of \$34,788.77 between MetroED and Coulter Construction.

PERSONNEL FUNCTIONS

23. **Action Item: [Approve Resolution #16-06-30-10](#), Reduction or Elimination of Service (Daniel Gilbertson)**

Recommendation: That the Governing Board approve resolution #16-06-30-10 to eliminate the equivalent of one FTE classified position.

24. **Action Item: [Public Hearing: Disclosure](#) of Financial Implications of Collective Bargaining Agreements with CSEA Employees (Daniel Gilbertson)**

Public Hearing Open

Recommendation: That the Governing Board hold a public hearing and disclose the cost of the proposed settlement with the California School Employees Association (CSEA) as required by AB 1200.

Public Hearing Closed

25. **Action Item: [Ratification of the CSEA Agreements](#) for FY 2008-09 and 2009-10 (Daniel Gilbertson)**

Recommendation: That the Governing Board approve the CSEA tentative agreement.

26. **Action Item: [Approve Extension](#) of Medical/Dental Benefits for Laid Off Employees (Daniel Gilbertson)**

Recommendation: That the Governing Board approve the proposed benefits extension.

INSTRUCTIONAL AND STUDENT FUNCTIONS

--None--

XVII. EXECUTIVE REPORT/ADMINISTRATIVE REPORTS

Superintendent Paul Hay and the MAEP and CCOC Program Directors will have recent **significant** information to present to the Governing Board on topics not on the agenda.

- Oral Report: CCOC Director John Fox
- Oral Report: MAEP Director Sylvia Karp
- Oral Report: CBO, Daniel Gilbertson
- Oral Report: MetroED Superintendent Paul Hay

XVIII. BOARD COMMENTS

(Frank Biehl)

Individual Board members may report on: visits to schools, programs, conferences, meetings attended and/or items of interest to the public. A board member may wish to express a concern or observation about a topic not appearing on the agenda, or request items to be scheduled on a future agenda.

XIX. OTHER MEETINGS

Regular Meeting, June 30, 2010	Closed Session	6:00 pm
	Open Session	7:00 pm
Board Retreat, July 6, 2010	Supt's Office, Room 406	9:00 am

XX. ADJOURNMENT

(Frank Biehl)

* * * * *
