



METROPOLITAN EDUCATION DISTRICT  
760 Hillsdale Avenue  
San Jose, California 95136

August 18, 2010  
**Governing Board Meeting Agenda**

If you would like to address the Board on any item on this agenda, please complete the **Request of Visitors** form located near the entrance of the meeting room and hand it to the Superintendent. On the form, please list the agenda item(s) you would like to speak to. When your name is called, please come to the podium, state your name and address for the record, and limit your remarks to two minutes. Those speaking on items **not** on the agenda will be recognized by the Chair under **Public Comments**. The Board shall limit the total time for public input on each item to 20 minutes (BB 9323).

**Special Accommodations**

*Individuals who require special accommodation should contact the Superintendent's Office at (408) 723-6464 at least two business days before the meeting date.*

*MetroED Governing Board Meetings are tape recorded (audio only).*

*This agenda and approved minutes of Board meetings may be viewed and printed from the Internet: [www.metroed.net](http://www.metroed.net)*

**REGULAR MEETING**

Date: August 18, 2010  
Time: 7:00 p.m.

**LOCATION**

CCOC, Rm 810  
760 Hillsdale Ave.  
San Jose, CA 95136

**I. CALL TO ORDER/ROLL CALL**

(Frank Biehl)

Frank Biehl  
Cynthia Chang  
Diane Gordon

Jim Canova  
Richard Garcia  
Marsha Grilli

Members of the public may address the Board on any subject not on tonight's agenda; however, provisions of the Brown Act (Government Code 54954.2(a) and .3) preclude any action. As an unagendized item, no response is required from the Board or District Staff and no action can be taken; however, the Board may instruct the Superintendent to agendize the item for a future meeting. When your name is called, please come to the podium, state your name and address for the record, and limit your remarks to two minutes for individuals or five minutes for a group.

**II. PLEDGE OF ALLEGIANCE**

(Frank Biehl)

**III. ADOPT AGENDA**

(Frank Biehl)

**IV. RECOGNITIONS**

(Frank Biehl)

- A. Acknowledgement of Visitors
- B. Acknowledgement of Honors and Awards
  - Recognition of Individuals who have "Raised the Bar!"

**V. STUDENT REPORTS**

(Paul Hay)

- A. CCOC Student
- B. MAEP Student

## VI. SPECIAL ORDER OF BUSINESS

(Paul Hay)

The Superintendent will update the Board on special projects or may request that individuals be allowed to present an item out of order on the agenda to accommodate their schedules.

## VII. PUBLIC COMMENTS

*Members of the public may address the Board on any subject not on tonight's agenda; however, provisions of the Brown Act (Government Code 54954.2(a) and .3) preclude any action. As an unagendized item, no response is required from the Board or District Staff and no action can be taken; however, the Board may instruct the Superintendent to agendize the item for a future meeting. When your name is called, please come to the podium, state your name and address for the record, and limit your remarks to two minutes for individuals or five minutes for a group.*

## IIIV. APPROVAL OF MINUTES

(Frank Biehl)

1. **Action Item: Approval of Minutes of Regular Board Meeting on [June 30, 2010](#).**

## IX. CONSENT CALENDAR (ACTION)

**All matters listed under the Consent Calendar and marked with an \*asterisk are considered by the Governing Board to be routine and will be enacted in one motion.** There will be no discussion of these items prior to the time the Board considers the motion, unless members of the Board or the Superintendent request specific items to be discussed and/or removed from the Consent Calendar.

Recommendation: The Superintendent recommends approval of Consent Calendar items \*2 through \*16.

### **BUSINESS AND FINANCIAL FUNCTIONS**

- \*2. **Consent Item: [Approve](#) Monthly Warrant Approval List (Daniel Gilbertson)**

Recommendation: That the Governing Board approve the following warrant registers for June: #62007264, dated June 23, 2010; #62007265-#62007313, dated June 24, 2010; #62007314-#62007387, dated June 29, 2010; #62007388-#62007424, dated June 30, 2010.

- \*3. **Consent Item: [Approve](#) Monthly Warrant Approval List (Daniel Gilbertson)**

Recommendation: That the Governing Board approve the following warrant registers for July: #62007425-#62007468, dated July 8, 2010; #62007469-#62007485, dated July 13, 2010; #62007486-#62007504, dated July 15, 2010; #62007505, dated July 19, 2010; #62007506-#62007543, dated July 20, 2010; #62007544-#62007566, dated July 22, 2010; #62007567-#62007600, dated July 28, 2010; #62007601-#62007613, dated July 29, 2010.

- \*4. **Consent Item: [Change Orders #006](#), CCOC Building 300 Building Arts Project: Coulter construction, Inc., \$13,993.32 (Daniel Gilbertson)**

Recommendation: That the Governing Board approve Change Order #006 in the amount of \$13,3993.32 between MetroED and Coulter Construction.

- \*5. **Consent Item: [Hazardous Materials Indemnity Agreement](#): MetroED, Capitol Premier, Inc., Propel Biofuels, Inc. and County of Santa Clara (Daniel Gilbertson)**

Recommendation: That the Governing Board ratify the Hazardous Materials Indemnity Agreement between MetroED, County of Santa Clara, Capitol Premier, Inc., and Propel Biofuels, Inc.

- \*6. **Consent Item: [Building 700 Gas Line Repair](#): Bellanti Plumbing, \$36,200 (Daniel Gilbertson)**

Recommendation: That the Governing Board approve the agreement between MetroED and Bellanti Plumbing, Inc. in the amount of \$36,200.

- \*7. **Consent Item: [ROP Enrollment & Attendance Automation](#): Harris School Solutions, \$28,754 (Bob Beaulieu)**

Recommendation: That the Governing Board ratify the agreement between MetroED and Harris School Solutions in the amount of \$28,754, plus out of pocket expenses.

### **PERSONNEL FUNCTIONS**

- \*8. **Consent Item: [Classified Personnel](#) (Daniel Gilbertson)**

Recommendation: That the Governing Board approve the five reassignments, six appointments, five recalled to regular assignments, six resignations, and one reclassification.

- \*9. **Consent Item: [Certificated Personnel](#) (Daniel Gilbertson)**

Recommendation: That the Governing Board approve hiring two new credentialing module AFT teachers, and two contract CTA teachers.

### **INSTRUCTIONAL AND STUDENT FUNCTIONS**

- \*10. **Consent Item: [Memorandum of Understanding](#) (MOU) with San Jose Conservation Corps & Charter School (John Fox)**

Recommendation: That the Governing Board approve the 2010-11 Memorandum of Understanding with the San Jose Conservation Corps & Charter School for the 2010-11 school year for student enrollment at CCOC.

- \*11. **Consent Item: [ROCP Course Review and Recertification](#) (John Fox)**

Recommendation: That the Governing Board review the information regarding the following ROCP courses: Customer Sales & Service, Job Corps; Fashion Design & Production, ROP; Solar Applications and Installation, CCOC Evening; Transportation Business Occupations, Job Corps; Video Production, ROP; and approve the courses for ROCP recertification.

- \*12. **Consent Item: [CCOC Textbook Approval](#) (John Fox)**

Recommendation: That the Governing Board approve the textbook, Diversified Health Occupations, for the Health Occupations class.

- \*13. **Consent Item: [Memorandum of Understanding](#) (MOU) with Catholic Charities of Santa Clara County for the Use of the John XXIII Facility (Sylvia Karp)**

Recommendation: That the Governing Board approve the 2010-11 Memorandum of Understanding with Catholic Charities of Santa Clara County for the use of the John XXIII Facility for the 2010-11 school year.

- \*14. **Consent Item: [Memorandum of Understanding \(MOU\) with Sacred Heart Community Service](#) (Sylvia Karp)**

Recommendation: That the Governing Board approve the 2010-11 Memorandum of Understanding with Sacred Heart Community Service.

- \*15. **Consent Item: [Memorandum of Understanding \(MOU\) with Catholic Charities of Santa Clara County for use of Washington United Youth Center Facility](#) (Sylvia Karp)**

Recommendation: That the Governing Board approve the 2010-11 Memorandum of Understanding with Catholic Charities of Santa Clara County for the use of Washington United Youth Facility.

- \*16. **Consent Item: [Williams Uniform Complaint Procedures Report](#) (Daniel Gilbertson)**

Recommendation: That the Governing Board approve the quarterly report on the Williams Uniform Complaint Procedures.

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**END OF CONSENT ITEMS**

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**X. INFORMATION ITEMS**

17. **Information Item: [Final Report 2009-10 Long Term Goals and Objectives](#) (Daniel Gilbertson)**

Recommendation: That the Governing Board receive the final report on the 2009-10 MetroED Long Term Goals & Objectives.

18. **Information Item: [Report of 2010 GASB 45 Study](#); Valuation of Retiree Health & Welfare Benefits (Daniel Gilbertson)**

Recommendation: That the Governing Board receive the GASB 45 study information, continue with the pay-as-you-go strategy for retired employee benefits and bring a funding strategy recommendation back to the Board when the state/district budget situations improve in the future.

19. **Information Item: [First Reading: Board Policy/Administrative Regulation 6158](#); Independent Study Program (Paul Hay)**

Recommendation: That the Governing Board review BP/AR 6158 regarding the MAEP Independent Study Program and that they recommend that it go to the Board for a second reading and adoption.

20. **Information Item: [Quarterly Investment Report](#) (Daniel Gilbertson)**

Recommendation: That the Governing Board review attached MetroED Board Investment Report.

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## END OF INFORMATION ITEMS

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### XI. ACTION ITEMS AND REPORTS

#### BOARD AND ADMINISTRATIVE FUNCTIONS

21. **Action Item:** [Second Reading: Board Bylaw 9270](#) (Paul Hay)

Recommendation: That the Governing Board adopt Board Bylaw 9270 and send the required documentation to the County.

22. **Action Item:** [2010 Legislative Program Review](#) (Paul Hay)

Recommendation: That the Governing Board discuss the legislative program and provide the Superintendent with guidance on any changes to the legislative program procedures.

23. **Action Item:** [Senate Bill 1298](#) (Paul Hay)

Recommendation: That the Governing Board review and discuss the issues related to Senate Bill 1298.

#### BUSINESS AND FINANCIAL FUNCTIONS

24. **Action Item:** [Adopt Resolution #01-08-18-10](#) to withdraw from the Schools Excess Liability Fund: SELF (Daniel Gilbertson)

Recommendation: That the Governing Board adopt Resolution #01-08-18-10 to withdraw from the SELF program.

25. **Action Item:** [Adopt Resolution #02-08-18-10](#); Establishment of a Student Body Fund (Daniel Gilbertson)

Recommendation: That the Governing Board adopt Resolution #02-08-18-10, authorizing the establishment of Scholarship Fund 95.

26. **Action Item:** [Call for Bids: Building 200 Modernization & Program Reconfiguration: Proposition 1D project](#) (Daniel Gilbertson)

Recommendation: That the Governing Board authorize the Superintendent to Call for Bids for the CCOC Building 200 reconfiguration and modernization projects 9506 and 9503, award the bid and enter into a construction contract with the lowest responsible bidder, subject to ratification by the Governing Board.

#### PERSONNEL FUNCTIONS

--None--

#### INSTRUCTIONAL AND STUDENT FUNCTIONS

--None--

**XII. EXECUTIVE REPORT/ADMINISTRATIVE REPORTS**

Superintendent Paul Hay and the MAEP and CCOC Program Directors will have recent **significant** information to present to the Governing Board on topics not on the agenda.

- Oral Report: CCOC Director John Fox
- Oral Report: MAEP Director Sylvia Karp
- Oral Report: CBO, Daniel Gilbertson
- Oral Report: MetroED Superintendent Paul Hay

**XIII. BOARD COMMENTS**

(Frank Biehl)

Individual Board members may report on: visits to schools, programs, conferences, meetings attended and/or items of interest to the public. A board member may wish to express a concern or observation about a topic not appearing on the agenda, or request items to be scheduled on a future agenda.

**XIV. OTHER MEETINGS**

Regular Meeting, September 8, 2010	Closed Session	6:00 pm
	Open Session	7:00 pm

**XV. UPCOMING METROED EVENTS**

CCOC Back-to-School Night, September 10, 2010	6:00 pm
2 <sup>nd</sup> Annual Breathe Easy Ride, September 12, 2010	9:30 am
MAEP MC Open House, September 8, 2010	9:00 am

**XVI. ADJOURNMENT**

(Frank Biehl)

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