



METROPOLITAN EDUCATION DISTRICT
 760 Hillsdale Avenue
 San Jose, California 95136

Revised 10/4/13; 12:15 p.m.

October 9, 2013

Governing Board Meeting Agenda

If you would like to address the Board on any item on this agenda, please complete the **Request of Visitors** form located near the entrance of the meeting room and hand it to the Superintendent. On the form, please list the agenda item(s) you would like to speak to. When your name is called, please come to the podium, state your name and address for the record, and limit your remarks to two minutes. Those speaking on items **not** on the agenda will be recognized by the Chair under **Public Comments**. The Board shall limit the total time for public input on each item to 20 minutes (BB 9323).

Special Accommodations

Individuals who require special accommodation should contact the Superintendent's Office at (408) 723-6464 at least two business days before the meeting date.

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REGULAR MEETING

Date: October 9, 2013

Time: 7:00 p.m.

LOCATION

CCOC Auditorium
 760 Hillsdale Avenue
 San Jose, CA 95136

I. CALL TO ORDER/ROLL CALL (Richard Garcia)

Daniel Bobay
 Cynthia Chang
 Richard Garcia

Jim Canova
 Matthew Dean
 J. Manuel Herrera

II. PLEDGE OF ALLEGIANCE (Richard Garcia)

III. ADOPT AGENDA (Richard Garcia)

IV. STUDENT REPORTS (5 Minute limitation) (Richard Garcia)

- A. CCOC Student
- B. MAEP Student

V. SPECIAL ORDER OF BUSINESS (Alyssa Lynch)

The Superintendent will update the Board on special projects or may request that individuals be allowed to present an item out of order on the agenda to accommodate their schedules.

VI. PUBLIC COMMENTS

Members of the public may address the Board on any subject not on tonight's agenda; however, provisions of the Brown Act (Government Code 54954.2(a) and .3) preclude any action. As an unagendized item, no response is required from the Board or District Staff and no action can be taken; however, the Board may instruct the Superintendent to agendize the item for a future meeting. When your name is called, please come to the podium, state your name and address for the record, and limit your remarks to two minutes for individuals or five minutes for a group.

VII. APPROVAL OF MINUTES

(Richard Garcia)

1. **Action Item:** [Approval of Minutes](#) from the Regular Board Meeting of September 11, 2013

VIII. CONSENT/ACTION CALENDAR (ACTION)

All matters listed under the Consent/Action Calendar and marked with an *asterisk are considered by the Governing Board to be routine and will be enacted in one motion. There will be no discussion of these items prior to the time the Board considers the motion, unless members of the Board or the Superintendent request specific items to be discussed and/or removed from the Consent Calendar.

Recommendation: The Superintendent recommends approval of Consent Calendar items *2 through *12.

BUSINESS AND FINANCIAL FUNCTIONS

- *2. **Action Item:** [Approve September Warrants Approval List](#) (Joyce Shen)

Recommendation: That the Governing Board approve the Board Warrant List as presented for September.

- *3. **Action Item:** [Monthly Budget Update](#) (Joyce Shen)

Recommendation: That the Governing Board approve the budget changes included in the Monthly Budget Update for the period ended 9/30/2013.

- *4. **Action Item:** [Ground Lease Amendment #5 with the County of Santa Clara and Capitol Auto Mall, LLC](#) (Debbie Fry)

Recommendation: That the Governing Board approve amendment #5 to the ground lease between MetroED, the County of Santa Clara, and Capitol Auto Mall Plaza, LLC.

- *5. **Action Item:** [Change Order #08, CCOC Building #100, Building Arts Project](#) (Coulter Construction, Inc., -\$44,570) (Debbie Fry)

Recommendation: That the Governing Board approve change order #08 in the amount of -\$44,570 between MetroED and Coulter Construction.

PERSONNEL FUNCTIONS

- *6. **Action Item:** [Classified Personnel](#) (Tom Mullin)

Recommendation: That the Governing Board approve one out-of-class stipend/additional hours, five professional growth stipends, and one reassignment.

- *7. **Action Item:** [Administrative Personnel](#) (Tom Mullin)

Recommendation: That the Governing Board approve ~~one~~ **two** new hires and one reassignment.

- *8. **Action Item:** [Certificated Personnel](#) (Tom Mullin)

Recommendation: That the Governing Board approve two professional growth stipends and two CCOC teacher stipends for duties outside of the classroom for the 2013-14 classroom.

INSTRUCTIONAL AND STUDENT FUNCTIONS

*9. **Action Item:** [Fundraising](#) (Marianne Cartan)

Recommendation: That the Governing Board approve the 2013-14 fundraising activities for CCOC.

*10. **Action Item:** [Medical Apprenticeship](#) Agreement; MAEP (Suzi Glass)

Recommendation: That the Governing Board approve the agreement with Urgent Action Care.

*11. **Action Item:** [Williams Uniform](#) Complaint Procedures Report (Debbie Fry)

Recommendation: That the Governing Board approve the quarterly report on the Williams Uniform Complaint Procedures.

*12. **Action Item:** [2013-14 Memorandum of Understanding](#) (MOU's) with West Valley-Mission Community College District-Silicon Valley Stepping Stones SB70 Grants, \$93,938 (Marianne Cartan)

Recommendation: That the Governing Board approve the two 2013-14 Memorandum of Understanding (MOU) with West Valley-Mission Community College District-Silicon Valley Stepping Stones SB70 Grants.

END OF CONSENT ITEMS

IX. INFORMATION ITEMS

13. **Information Item:** [First Reading:](#) Board Policies; Tri-Annual Update (Alyssa Lynch)

Recommendation: That the Governing Board review the board policies and recommend that they go to the November 13 Board meeting for final review and adoption.

14. **Information Item:** [Name Change](#) Survey Results (Alyssa Lynch)

Recommendation: That the Governing Board receive the name change survey results information.

END OF INFORMATION ITEMS

X. ACTION ITEMS AND REPORTS

BOARD AND ADMINISTRATIVE FUNCTIONS

--None--

BUSINESS AND FINANCIAL FUNCTIONS

--None--

PERSONNEL FUNCTIONS

--None--

INSTRUCTIONAL AND STUDENT FUNCTIONS

--None--

XI. EXECUTIVE REPORT/ADMINISTRATIVE REPORTS

Superintendent Alyssa Lynch, the MAEP Principal and CCOC Program Director will have recent **significant** information to present to the Governing Board on topics not on the agenda. (3 Minute limitation)

- Oral Report: MAEP Principal Suzi Glass
- Oral Report: CCOC Director Marianne Cartan
- Oral Report: MetroED Superintendent Alyssa Lynch

XII. BOARD COMMENTS

(Richard Garcia)

Individual Board members may report on: visits to schools, programs, conferences, meetings attended and/or items of interest to the public. A board member may wish to express a concern or observation about a topic not appearing on the agenda, or request items to be scheduled on a future agenda.

XIII. OTHER MEETINGS

Regular Meeting, November 13, 2013	Closed Session	6:00 pm
	Open Session	7:00 pm

XIV. ADJOURNMENT

(Richard Garcia)

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