



METROPOLITAN EDUCATION DISTRICT  
 760 Hillsdale Avenue  
 San Jose, California 95136

October 13, 2010  
**Governing Board Meeting Agenda**

If you would like to address the Board on any item on this agenda, please complete the **Request of Visitors** form located near the entrance of the meeting room and hand it to the Superintendent. On the form, please list the agenda item(s) you would like to speak to. When your name is called, please come to the podium, state your name and address for the record, and limit your remarks to two minutes. Those speaking on items **not** on the agenda will be recognized by the Chair under **Public Comments**. The Board shall limit the total time for public input on each item to 20 minutes (BB 9323).

**Special Accommodations**

*Individuals who require special accommodation should contact the Superintendent's Office at (408) 723-6464 at least two business days before the meeting date.*

*MetroED Governing Board Meetings are tape recorded (audio only).*

*This agenda and approved minutes of Board meetings may be viewed and printed from the Internet: [www.metroed.net](http://www.metroed.net)*

**REGULAR MEETING**

Date: October 13, 2010  
 Time: 6:00 p.m.

**LOCATION**

CCOC, Rm 810  
 760 Hillsdale Ave.  
 San Jose, CA 95136

**I. CALL TO ORDER/ROLL CALL**

(Frank Biehl)

Frank Biehl  
 Cynthia Chang  
 Diane Gordon

Jim Canova  
 Richard Garcia  
 Marsha Grilli

**II. DISCLOSURE OF "CLOSED SESSION" DISCUSSION ITEMS**

All meetings of the Governing Board are open to the general public, with the exception of those items which are specifically exempt under the Ralph M. Brown Act.

**A. Conference with Labor Negotiator Pursuant to Government Code: 54957.6(f)**

District Negotiator

- Dan Gilbertson

Employee Organizations

- AFT
- CSEA
- CTA
- Unrepresented Employees

**B. Superintendent's Evaluation; Pursuant to Government Code: 54957**

Members of the public may address the Board on any subject not on tonight's agenda; however, provisions of the Brown Act (Government Code 54954.2(a) and .3) preclude any action. As an unagendized item, no response is required from the Board or District Staff and no action can be taken; however, the Board may instruct the Superintendent to agendize the item for a future meeting. When your name is called, please come to the podium, state your name and address for the record, and limit your remarks to two minutes for individuals or five minutes for a group.

**III. PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS**

**IV. ADJOURN TO CLOSED SESSION**

**Time: 6:02 pm**  
**Location: CCOC, RM 810**

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**V. REGULAR MEETING**  
**Reconvene from Closed Session**

**Time: 7:00 p.m.**  
**Location: CCOC Auditorium**

**VI. REPORT OF CLOSED SESSION ACTIONS** (Frank Biehl)

**VII. PLEDGE OF ALLEGIANCE** (Frank Biehl)

**VIII. ADOPT AGENDA** (Frank Biehl)

**IX. RECOGNITIONS** (Frank Biehl)

- A. Acknowledgement of Visitors
- B. Acknowledgement of Honors and Awards
  - Recognition of Individuals who have "Raised the Bar!"

**X. STUDENT REPORTS** (Frank Biehl)

- A. CCOC Student
- B. MAEP Student

**XI. SPECIAL ORDER OF BUSINESS** (Paul Hay)

The Superintendent will update the Board on special projects or may request that individuals be allowed to present an item out of order on the agenda to accommodate their schedules.

- Jan Bray, Executive Director of ACTE, Association for Career & Technical Education, Today show segment from September 30, 2010

**XII. PUBLIC COMMENTS**

*Members of the public may address the Board on any subject not on tonight's agenda; however, provisions of the Brown Act (Government Code 54954.2(a) and .3) preclude any action. As an unagendized item, no response is required from the Board or District Staff and no action can be taken; however, the Board may instruct the Superintendent to agendize the item for a future meeting. When your name is called, please come to the podium, state your name and address for the record, and limit your remarks to two minutes for individuals or five minutes for a group.*

**XIII. APPROVAL OF MINUTES** (Frank Biehl)

1. Action Item: [Approval of Minutes](#) of Regular Board Meeting on September 8, 2010.

**XIV. CONSENT CALENDAR (ACTION)**

**All matters listed under the Consent Calendar and marked with an \*asterisk are considered by the Governing Board to be routine and will be enacted in one motion.** There will be no discussion of these items prior to the time the Board considers the motion, unless members of the Board or the Superintendent request specific items to be discussed and/or removed from the Consent Calendar.

Recommendation: The Superintendent recommends approval of Consent Calendar items \*2 through \*12.

## **BUSINESS AND FINANCIAL FUNCTIONS**

**\*2. Consent Item: [Approve Monthly Warrant Approval List \(Daniel Gilbertson\)](#)**

Recommendation: That the Governing Board approve the following warrant registers: #62007836-#62007855, dated September 1, 2010; #62007856, dated September 8, 2010; #62007857-#62007901, dated September 9, 2010; #62007902-#62007945, dated September 13, 2010; #62007946-#62007977, dated September 15, 2010; #62007978-#62007990, dated September 20, 2010; #62007991-#62008055, dated September 22, 2010; #62008056-#62008081, dated September 28, 2010; #62008082, dated September 29, 2010; #62008083-#62008135, dated September 30, 2010.

## **PERSONNEL FUNCTIONS**

**\*3. Consent Item: [Approve Certificated Personnel \(Daniel Gilbertson\)](#)**

Recommendation: That the Governing Board approve hiring four AFT Substitute Teachers, one ESL teacher, one CIP teacher, and one CalWORKs Representative.

**\*4. Consent Item: [Approve Classified Personnel \(Daniel Gilbertson\)](#)**

Recommendation: That the Governing Board approve hiring the one appointment, two recalled to regular assignments, two resignations, one retirement, and one promotion.

**\*5. Consent Item: [Adopt Budget Calendar & Budget Guidelines for 2011-2012; Budget Advisory Committee and Calendar \(Daniel Gilbertson\)](#)**

Recommendation: That the Governing Board approve the Budget Calendar, Budget Guidelines, Budget Advisory Committee and Budget Advisory Committee Calendar for development of the 2011-12 Budget.

## **INSTRUCTIONAL AND STUDENT FUNCTIONS**

**\*6. Consent Item: [Appointment of CCOC Employer Advisory Boards \(John Fox\)](#)**

Recommendation: That the Governing Board establish the 2010-2011 Employer Advisory Boards per Education Code Section 52302.2; appoint the persons named in the Board packet; and authorize the Superintendent or his designee to appoint additional EAB members as they are identified.

**\*7. Consent Item: [ROCP Course Review and Recertification \(John Fox\)](#)**

Recommendation: That the Governing Board review the information regarding the ROCP courses: Cosmetology, and Barbering & Cosmetology Apprenticeship, and approve the courses for ROCP recertification.

**\*8. Consent Item: [MOU for CTE TEACH Pilot Site Project \(Daniel Gilbertson\)](#)**

Recommendation: That the Governing Board approve the MOU between MetroED and the Colton-Redlands-Yucaipa Regional Occupational Program (CRYROP).

- \*9. **Consent Item: [Agreement with CalWORKs](#)-Morgan Hill Unified School District (Sylvia Karp)**

Recommendation: That the Governing Board approve to provide services for recipients who are referred to MetroED and Morgan Hill Unified School District by the Department of Social Services of the County of Santa Clara.

- \*10. **Consent Item: [De Anza Tech Prep Consortium Partner Agreement](#) (John Fox)**

Recommendation: That the Governing Board approve the Memorandum of Understanding for the De Anza Tech Prep Consortium Partner Agreement.

- \*11. **Consent Item: [Williams Uniform Complaint Procedures Report](#) (Daniel Gilbertson)**

Recommendation: That the Governing Board approve the quarterly report on the Williams Uniform Complaint Procedures.

- \*12. **Consent Item: [Medical Apprenticeship Agreement](#) (Sylvia Karp)**

Recommendation: That the Governing Board approve the agreement with Lai Nguyen Chiropractic, Inc.

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**END OF CONSENT ITEMS**

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**XV. INFORMATION ITEMS**

13. **Information Item: [Workers' Compensation Unfunded Liabilities](#) (Keiko Mizuno)**

Recommendation: That the Governing Board receive the Workers' Compensation Unfunded Liabilities information.

14. **Information Item: [County Approval: MetroED Conflict of Interest Code](#) (Paul Hay)**

Recommendation: That the Governing Board review the County's approval of MetroED's Conflict of Interest code.

15. **Information Item: [Physical Equipment Inventory Update](#) (Keiko Mizuno)**

Recommendation: That the Governing Board review the physical Equipment Inventory update information.

16. **Information Item: [Quarterly Investment Report](#) as of 3/31/10 (Keiko Mizuno)**

Recommendation: That the Governing Board review the MetroED Board Investment report.

17. **Information Item: [2010 Legislative Update](#) (Paul Hay)**

Recommendation: That the Governing Board review the legislative update.

18. **Information Item: [Students Succeed Honoree](#) (Sylvia Karp)**

Recommendation: That the Governing Board receive and note the information and enjoy the video presentation of Frank Ganz's story, filmed by the Outreach and Technical Assistance Network of the California Department of Education.

19. **Information Item: [Multiple Pathways](#) Report Update (Paul Hay)**

Recommendation: That the Governing Board consider the CAROCP response as the District develops its positions to the Multiple Pathways report.

20. **Information Item: [IT Status Update](#) (Bob Beaulieu)**

Recommendation: That the Governing Board receive the IT Status Update and provide direction as necessary.

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**END OF INFORMATION ITEMS**

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**XVI. ACTION ITEMS AND REPORTS**

**BOARD AND ADMINISTRATIVE FUNCTIONS**

21. **Action Item: [Annual CALCP/CAROCP](#) Conference (Paul Hay)**

Recommendation: That the Governing Board authorize reimbursement of expenses as noted in the District's Travel & Conference Procedures for as many MetroED Governing Board Members who attend the annual CALCP/CAROCP conference on November 17-19, 2010.

22. **Action Item: [Monthly Budget Update](#) (Keiko Mizuno)**

Recommendation: That the Governing Board approve the budget changes included in the Monthly Budget Update for the period ended 9/30/10.

23. **Action Item: [SSC Committee](#) on School District Organization (Daniel Gilbertson)**

Recommendation: That the Governing Board make one or more nominations, or choose not to nominate anyone for the Committee on School District Organization.

**BUSINESS AND FINANCIAL FUNCTIONS**

--None--

**PERSONNEL FUNCTIONS**

24. **Action Item: [Approve Resolution #03-10-13-10](#), to provide workers compensation coverage for MetroED volunteers (Daniel Gilbertson)**

Recommendation: That the Governing Board approve resolution #03-10-13-10 to allow approved volunteers to be covered under the District's workers compensation policy.

**INSTRUCTIONAL AND STUDENT FUNCTIONS**

--None--

**XVII. EXECUTIVE REPORT/ADMINISTRATIVE REPORTS**

Superintendent Paul Hay and the MAEP and CCOC Program Directors will have recent **significant** information to present to the Governing Board on topics not on the agenda.

- Oral Report: CCOC Director John Fox
- Oral Report: MAEP Director Sylvia Karp
- Oral Report: CBO, Daniel Gilbertson
- Oral Report: MetroED Superintendent Paul Hay

**XVIII. BOARD COMMENTS**

(Frank Biehl)

Individual Board members may report on: visits to schools, programs, conferences, meetings attended and/or items of interest to the public. A board member may wish to express a concern or observation about a topic not appearing on the agenda, or request items to be scheduled on a future agenda.

**XIX. OTHER MEETINGS**

Regular Meeting, November 10, 2010	Closed Session	6:00 pm
	Open Session	7:00 pm

**XX. ADJOURNMENT**

(Frank Biehl)

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