



METROPOLITAN EDUCATION DISTRICT
760 Hillsdale Avenue
San Jose, California 95136

November 14, 2007
Governing Board Meeting Agenda

If you would like to address the Governing Board on any item on this agenda, please complete a Request to Speak form and bring it to the board secretary prior to the conclusion of the "Public Presentations & Reports" section. On the form, please list the agenda item(s) which you would like to address. When your name is called, please come to the podium, state your name and address for the record, and limit your remarks to under two minutes, or five minutes for an organization. Those speaking on items NOT on the agenda will be recognized by the President under Public Comments. Please note that the law prohibits members of the Board in commenting or engaging in discussion during this part of the agenda, except when seeking clarification on a point made by the speaker. The Board may, however instruct the Superintendent to look into the matter or place it on a future agenda.

Individuals who require special accommodation should contact the Superintendent's Office at (408) 723-6464 at least two business days before the meeting date.

This agenda and approved minutes of Board meetings may be viewed and printed from the Internet: www.metroed.net

REGULAR MEETING

Date: November 14, 2007
Time: 6:00 p.m.

LOCATION

CCOC Auditorium
760 Hillsdale Ave.
San Jose, CA 95136

I. CALL TO ORDER/ROLL CALL

(Marsha Grilli)

Cynthia Chang
Richard Garcia
Marsha Grilli

Ernie Dossa
Diane Gordon
J. Manuel Herrera

II. DISCLOSURE OF "CLOSED SESSION" DISCUSSION ITEMS

All meetings of the Governing Board are open to the general public, with the exception of those items which are specifically exempt under the Ralph M. Brown Act.

- A. Pursuant to Government Code: 54957.6(f)
Conference with Labor Negotiator

District Negotiator

- Dan Gilbertson

Employee Organizations

- AFT
- CSEA
- CTA

- B. Superintendent's Evaluation; Pursuant to Government Code: 54957

III. COMMENTS FROM THE PUBLIC REGARDING CLOSED SESSION ITEMS

IV. ADJOURN TO CLOSED SESSION

Time: 6:02 pm
Location: CCOC, RM 810

Persons wishing to address the Governing Board must fill out a request to speak form and bring it to the board secretary prior to the conclusion of the "Public Presentations & Reports" section.

V. REGULAR MEETING
Reconvene from Closed Session

Time: 7:00 p.m.
Location: CCOC Auditorium

VI. PLEDGE OF ALLEGIANCE (Diane Gordon)

VII. REPORT OF CLOSED SESSION ACTIONS (Marsha Grilli)

VIII. ADOPT AGENDA (Marsha Grilli)

IX. STUDENT REPORTS (Marsha Grilli)

- CCOC Student
- MAEP Student

X. SPECIAL ORDER OF BUSINESS (Paul Hay)

The Superintendent will update the Board on special projects or may request that individuals be allowed to present an item out of order on the agenda to accommodate their schedules.

XI. PUBLIC COMMENTS

This portion of the Agenda provides an opportunity for members of the public to directly address the Governing Board on any item of interest to the public; however, provisions of the Brown Act (Gov't Code 54954.2(a) and .3) preclude any action being taken on any item not appearing on the posted agenda for action. Items on the agenda may be addressed during this portion or during the Board's consideration of the item. Time limits allocated to public testimony are 2 minutes for individuals and 5 minutes for organizations.

XII. APPROVAL OF MINUTES (Marsha Grilli)

1. Action Item: Approval of [Minutes](#) of Regular Board Meeting, October 10, 2007.

XIII. CONSENT CALENDAR (ACTION)

All matters listed under the Consent Calendar and marked with an *asterisk are considered by the Governing Board to be routine and will be enacted in one motion. There will be no discussion of these items prior to the time the Board considers the motion, unless members of the Board or the Superintendent request specific items to be discussed and/or removed from the Consent Calendar.

Recommendation: The Superintendent recommends approval of Consent Calendar items *2 through *6

BUSINESS AND FINANCIAL FUNCTIONS

- *2. Consent Item: [Approve October Warrant Approval List](#) (Wendy Zhang)

Recommendation: That the Governing Board approve the following warrant registers: #20079496-#20079544, dated October 2, 2007; #20081010-#20081056,

dated October 4, 2007; #20082521-#20082583, dated October 9, 2007; #20084047-
#20084099, dated October 11, 2007; #20085954-#20086007, dated October 17, 2007;
#20087192-#20087248, dated October 19, 2007; #20088192-#20088220, October 23,
2007; #20089591-#20089637, dated October 25, 2007; #20090194, dated October 26,
2007; #20090686-#20090735, dated October 29, 2007

- *3. **Consent Item: [Approve Agreement for Actuarial Study of GASB 45 Costs](#) (North Bay Pensions; \$2,000) (Wendy Zhang)**

Recommendation: That the Governing Board approve the agreement with North Bay Pensions in the amount of \$2,000 plus actual expenses.

- *4. **Consent Item: [Approve 2007-08 Revised Schedule of Fees](#) (Wendy Zhang)**

Recommendation: That the Governing Board approve the Revised MetroED Schedule of Fees for 2007-08.

PERSONNEL

- *5. **Consent Item: [Classified Personnel](#) (Dan Gilbertson)**

Recommendation: That the Governing Board approve the one regular, one assignment transfer, one displacement transfer, and one confidential promotion election.

- *6. **Consent Item: [Approve Classified Short-Term/Substitute Hourly Rates](#) (Dan Gilbertson)**

Recommendation: That the Governing Board approve the revised classified short-term substitute hourly rates listed in the board packet.

INSTRUCTIONAL AND STUDENT FUNCTIONS

--None--

END OF CONSENT ITEMS

XIV. INFORMATION ITEMS

7. **Information Item: [Audit Committee Report](#) (Diane Gordon & Cynthia Chang)**

Recommendation: That the Governing Board receive the Audit Committee Report.

8. **Information Item: [Board Bylaws Distribution](#) (Paul Hay)**

Recommendation: That the Governing Board receive the Board Bylaws handbook.

END OF INFORMATION ITEMS

XV. ACTION ITEMS AND REPORTS

BOARD AND ADMINISTRATIVE FUNCTIONS

--None--

BUSINESS AND FINANCIAL FUNCTIONS

9. Action Item: Monthly Budget Update (Wendy Zhang)

Recommendation: That the Governing Board approve the budget changes included in the Monthly Budget Update for the period ended 10/31/07.

10. Action Item: Approve Authorization to Proceed for architectural services: CTE Facilities Program Cycle 2 Project Application Development (CTB Architecture: \$20,000 plus expenses) (Wendy Zhang)

Recommendation: That the Governing Board approve the Authorization to Proceed for Architectural and Project Management Services with DTB Architecture in the amount of \$20,000 plus reimbursable expenses.

PERSONNEL FUNCTIONS

11. Action Item: Resolution #02-11-14-07 to reduce or reassign classified workforce (Dan Gilbertson)

Recommendation: That the Governing Board adopt Resolution #02-11-14-07 to reduce or reassign classified workforce, give notice of reduction or reassignment to appropriate employees, and authorize the superintendent to take any necessary actions.

INSTRUCTIONAL AND STUDENT FUNCTIONS

--None--

XVI. EXECUTIVE REPORT/ADMINISTRATIVE REPORTS

Superintendent Paul Hay and the MAEP and CCOC Program Directors will have recent significant information to present to the Governing Board on topics not on the agenda.

- Oral Report: CCOC Director John Fox
- Oral Report: MAEP Director Sylvia Karp
- Oral Report: MetroED Superintendent Paul Hay

XVII. BOARD COMMENTS (Marsha Grilli)

Individual Board members may report on: visits to schools, programs, conferences, meetings attended and/or items of interest to the public. A board member may wish to express a concern or observation about a topic not appearing on the agenda, or request items to be scheduled on a future agenda.

XIII. OTHER MEETINGS

Special Meeting with JPA Superintendents Executive Council			
Date to be determined	Open Session		12:00 pm
Regular Meeting,	December 12, 2007	Closed Session	6:00 pm
		Open Session	7:00 pm

XIX. ADJOURNMENT (Marsha Grilli)

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