



Metropolitan
Education District

METROPOLITAN EDUCATION DISTRICT
760 Hillsdale Avenue
San Jose, California 95136

Governing Board Meeting Agenda

REGULAR MEETING

Date: May 9, 2007

Time: 6:00 p.m.

LOCATION

CCOC, RM 810

760 Hillsdale Ave.

San Jose, CA 95136

I. CALL TO ORDER/ROLL CALL

(Marsha Grilli)

Cynthia Chang

Richard Garcia

Marsha Grilli

Ernie Dossa

Diane Gordon

J. Manuel Herrera

II. DISCLOSURE OF "CLOSED SESSION" DISCUSSION ITEMS

All meetings of the Governing Board are open to the general public, with the exception of those items which are specifically exempt under the Ralph M. Brown Act.

- A. Public Employee Discipline Dismissal/Release, Pursuant to Government Code 54957

III. ADJOURN TO CLOSED SESSION

Time: 6:02 pm

Location: CCOC, RM 810

Persons wishing to address the Governing Board must fill out a request to speak form and bring it to the board secretary prior to the conclusion of the "Public Presentations & Reports" section.

IV. REGULAR MEETING

Time: 7:00 p.m.

Location: CCOC Auditorium

V. PLEDGE OF ALLEGIANCE

(Diane Gordon)

VI. REPORT OF CLOSED SESSION ACTIONS

(Marsha Grilli)

VII. ADOPT AGENDA

(Marsha Grilli)

VIII. STUDENT REPORTS

(Marsha Grilli)

- CCOC Student
- MAEP Student

IX. SPECIAL ORDER OF BUSINESS

(Paul Hay)

The Superintendent will update the Board on special projects or may request that individuals be allowed to present an item out of order on the agenda to accommodate their schedules.

- A. Presentation on Middle School Visits & Grants

(Eileen Becker)

- B. MAEP Presentation on Video

(Suzi Glass)

X. PUBLIC PRESENTATIONS & REPORTS

A. Public Comments

(Marsha Grilli)

This portion of the Agenda provides an opportunity for members of the public to directly address the Governing Board on any item of interest to the public; however, provisions of the Brown Act (Gov't Code 54954.2(a) and .3) preclude any action being taken on any item not appearing on the posted agenda for action. Items on the agenda may be addressed during this portion or during the Board's consideration of the item. Time limits allocated to public testimony are 2 minutes for individuals and 5 minutes for organizations.

XI. APPROVAL OF MINUTES

(Marsha Grilli)

- 1. **Action Item: Approval of Minutes of Regular Board Meeting, April 11, 2007.**

XII. CONSENT CALENDAR (ACTION)

All matters listed under the Consent Calendar and marked with an *asterisk are considered by the Governing Board to be routine and will be enacted in one motion. There will be no discussion of these items prior to the time the Board considers the motion, unless members of the Board or the Superintendent request specific items to be discussed and/or removed from the Consent Calendar.

Recommendation: The Superintendent recommends approval of Consent Calendar items *2 through *13

BUSINESS AND FINANCIAL FUNCTIONS

- *2. **Consent Item: Approve April Board Warrant Approval List (Paul Hay)**

Recommendation: That the Governing Board approve the following warrant registers: # 92831112-#92831143, dated April 2, 2007; #92832348-#92832354, dated April 4, 2007; #92833693-#92833727, dated April 9, 2007; #92834847-#92834903, dated April 11, 2007; #92836728-#92836776, dated April 17, 2007; #92837986-#9283037, dated April 19, 2007; #92838659-#92838706, dated April 23, 2007; #92840318-#92840395, dated April 26, 2007.

- *3. **Consent Item: Review County Office of Education Approval of the Fiscal Year 2006-07 Second Interim Report (Wendy Zhang)**

Recommendation: That the Governing Board review the County letter approving the MetroED fiscal year 2006-07 Second Interim Report.

PERSONNEL

- *4. **Consent Item: Classified Personnel (Dan Gilbertson)**

Recommendation: That the Governing Board approve the two assignment transfer elections and one resignation election.

- *5. **Consent Item: Administrative Personnel (Dan Gilbertson)**

Recommendation: That the Governing Board approve one promotion election, one assignment transfer election and one retirement election.

- *6. **Consent Item: Revise MetroED Job Descriptions for Select Administrative, AFT and Confidential Positions (Dan Gilbertson)**

Recommendation: That the Governing Board approve the revised job descriptions for the Director of CCOC/MAEP, Dean/CCOC, Curriculum Specialist, Senior Executive Assistant and Communication Specialist.

INSTRUCTIONAL AND STUDENT FUNCTIONS

- *7. **Consent Item: Apprenticeship Agreements, 2007-08 (John Fox)**

Recommendation: That the Governing Board approve the apprenticeship agreements for the 2007-08 school year.

- *8. **Consent Item: Approve agreement with Western Electrical Contractors Association Apprenticeship and Training Committee to provide oversight for the Electrician Training Program (John Fox)**

Recommendation: That the Governing Board approve the agreement with the Western Electrical Contractors Association, Inc. Apprenticeship & Training Committee for the period April 1, 2007 to March 31, 2007.

- *9. **Consent Item: 2007-2008 Approval of MAEP Course Titles (Suzi Glass)**

Recommendation: That the Governing Board approve the list of MAEP course titles for the 2007-08 school year.

- *10. **Consent Item: Application for Perkins 132 Grant for Fiscal Year 2007-08 (Suzi Glass)**

Recommendation: That the Governing Board approve applying for the 2007-08 grant for disadvantaged adults qualifying under Carl Perkins Section 132.

- *11. **Consent Item: Cosmetology Agreements, 2007-08 (John Fox)**

Recommendation: That the Governing Board approve the cosmetology agreements for the 2007-08 school year.

- *12. **Consent Item: Community Classroom Agreements (John Fox)**

Recommendation: That the Governing Board approve the agreements to provide on-the-job clinical training to CCOC medical students.

- *13. **Consent Item: Application for Perkins 132 Grant for Fiscal Year 2007-08 (John Fox)**

Recommendation: That the Governing Board approve the Perkins 132 Grant for Fiscal Year 2007-08.

END OF CONSENT ITEMS

XIII. INFORMATION ITEMS

- 14. Information Item: First Reading of BP 3515, AR 3515 dealing with Campus Security (Dan Gilbertson)**

Recommendation: That the Governing Board review the first reading of Governing Board Policy BP 3515 and AR 3515 dealing with Campus Security.

- 15. Information Item: Review of Proposition 1D Career Technical Education Facilities Modernization Application Status (Paul Hay)**

Recommendation: That the Governing Board review the Proposition 1D application process/timeline and proposed projects.

END OF INFORMATION ITEMS

XIV. ACTION ITEMS AND REPORTS

BOARD AND ADMINISTRATIVE FUNCTIONS

- 16. Action Item: Second Reading and Adoption of BP 3100, 3460, and AR 3100, 3460 (Paul Hay)**

Recommendation: That the Governing Board adopt the revised Governing Board Policy BP 3100, 3460 and AR 3100, 3460 dealing with Budget, Financial Reports and Accountability.

- 17. Action Item: Approve MetroED Legislative Priorities for 2007-08 (Paul Hay)**

Recommendation: That the Governing Board approve the Legislative Priorities for 2007-08.

BUSINESS AND FINANCIAL FUNCTIONS

- 18. Action Item: Monthly Budget Update (Wendy Zhang)**

Recommendation: That the Governing Board approve the budget changes in the Monthly Budget Update for the period ended 4/30/07.

- 19. Action Item: Approve Change Order #002 to contract for replacement of transformers on the CCOC campus (Dynalectric-\$29,103); Authorize District to file Notice of Completion**

Recommendation: That the Governing Board: 1) approve Change Order #002 between MetroED and Dynalectric in the amount of \$29,103; and 2) authorize the District to file with County of Santa Clara the Notice of Completion for the transformer replacement project, with a completion date of April 19, 2007.

PERSONNEL FUNCTIONS

--None--

INSTRUCTIONAL AND STUDENT FUNCTIONS

--None--

XV. EXECUTIVE REPORT/ADMINISTRATIVE REPORTS

Oral Report: Superintendent Paul Hay will have recent significant information to present to the Governing Board on topics not on the agenda. Program Directors will also provide oral reports relating to their programs.

- Oral Report: CCOC Director, John Fox
- Oral Report: MAEP Director, Suzi Glass

XVI. BOARD COMMENTS

(Marsha Grilli)

Individual Board members may report on: visits to schools, programs, conferences, meetings attended and/or items of interest to the public. A board member may wish to express a concern or observation about a topic not appearing on the agenda, or request items to be scheduled on a future agenda.

XVII. OTHER MEETINGS

Special Meeting with JPA Superintendents Executive Council			
Date to be determined		Open Session	12:00 pm
Regular Meeting,	June 13, 2007	Closed Session	6:00 pm
		Open Session	7:00 pm
Regular Meeting,	June 27, 2007	Closed Session	6:00 pm
		Open Session	7:00 pm

XVIII. ADJOURNMENT

(Marsha Grilli)

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Agenda attachments are available for review at the District Office, 760 Hillsdale Ave, Bldg 400, San Jose, CA. This agenda is available from the internet at: www.metroed.net.

Individuals who require special accommodation should contact the Superintendent's Office at (408) 723-6464 at least two working days before the meeting date.