



METROPOLITAN EDUCATION DISTRICT
760 Hillsdale Avenue
San Jose, California 95136

March 14, 2012
Governing Board Meeting Agenda

If you would like to address the Board on any item on this agenda, please complete the **Request of Visitors** form located near the entrance of the meeting room and hand it to the Superintendent. On the form, please list the agenda item(s) you would like to speak to. When your name is called, please come to the podium, state your name and address for the record, and limit your remarks to two minutes. Those speaking on items **not** on the agenda will be recognized by the Chair under **Public Comments**. The Board shall limit the total time for public input on each item to 20 minutes (BB 9323).

Special Accommodations

Individuals who require special accommodation should contact the Superintendent's Office at (408) 723-6464 at least two business days before the meeting date.

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REGULAR MEETING

Date: March 14, 2012

Time: 6:00 p.m.

LOCATION

CCOC Auditorium
760 Hillsdale Avenue
San Jose, CA 95136

I. CALL TO ORDER/ROLL CALL

(Cynthia Chang)

Daniel Bobay
Cynthia Chang
Diane Gordon

Jim Canova
Richard Garcia
J. Manuel Herrera

II. DISCLOSURE OF "CLOSED SESSION" DISCUSSION ITEMS

All meetings of the Governing Board are open to the general public, with the exception of those items which are specifically exempt under the Ralph M. Brown Act.

A. Conference with Labor Negotiator Pursuant to Government Code: 54957.6(f)

District Negotiator

- Dan Gilbertson

Employee Organizations

- AFT
- CSEA
- CTA
- Unrepresented Employees

B. Superintendent's Evaluation, Pursuant to Government Code: 54957

Members of the public may address the Board on any subject not on tonight's agenda; however, provisions of the Brown Act (Government Code 54954.2(a) and .3) preclude any action. As an unagendized item, no response is required from the Board or District Staff and no action can be taken; however, the Board may instruct the Superintendent to agendize the item for a future meeting. When your name is called, please come to the podium, state your name and address for the record, and limit your remarks to two minutes for individuals or five minutes for a group.

III. PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS

IV. ADJOURN TO CLOSED SESSION

Time: 6:02 pm
Location: CCOC, RM 819

V. REGULAR MEETING
Reconvene from Closed Session

Time: 7:00 p.m.
Location: CCOC Auditorium

VI. REPORT OF CLOSED SESSION ACTIONS (Cynthia Chang)

VII. PLEDGE OF ALLEGIANCE (Cynthia Chang)

VIII. ADOPT AGENDA (Cynthia Chang)

IX. RECOGNITIONS (Cynthia Chang)

- A. Acknowledgement of Visitors
- B. Acknowledgement of Honors and Awards
 - Recognition of Individuals who have "Raised the Bar!"

X. STUDENT REPORTS (5 Minute limitation) (Cynthia Chang)

- A. CCOC Student
- B. MAEP Student

XI. SPECIAL ORDER OF BUSINESS (Paul Hay)

The Superintendent will update the Board on special projects or may request that individuals be allowed to present an item out of order on the agenda to accommodate their schedules.

XII. PUBLIC COMMENTS

Members of the public may address the Board on any subject not on tonight's agenda; however, provisions of the Brown Act (Government Code 54954.2(a) and .3) preclude any action. As an unagendized item, no response is required from the Board or District Staff and no action can be taken; however, the Board may instruct the Superintendent to agendize the item for a future meeting. When your name is called, please come to the podium, state your name and address for the record, and limit your remarks to two minutes for individuals or five minutes for a group.

XIII. APPROVAL OF MINUTES (Cynthia Chang)

1. **Action Item:** [Approval of Minutes](#) of Regular Board Meeting of February 8, 2012.

XIV. CONSENT/ACTION CALENDAR (ACTION)

All matters listed under the Consent/Action Calendar and marked with an *asterisk are considered by the Governing Board to be routine and will be enacted in one motion. There will be no discussion of these items prior to the time the Board considers the motion, unless members of the Board or the Superintendent request specific items to be discussed and/or removed from the Consent Calendar.

Recommendation: The Superintendent recommends approval of Consent Calendar items *2 through *8.

BUSINESS AND FINANCIAL FUNCTIONS

*2. **Action Item: [Approve Monthly](#) Warrant Approval List (Lynn Orong)**

Recommendation: That the Governing Board approve the following warrant registers: #62012515-#62012521, dated February 1, 2012; #62012522-#62012563, dated February 6, 2012; #62012564, dated February 7, 2012; #62012565-#62012604, dated February 8, 2012; #62012605-#62012632, dated February 13, 2012; #62012633-#62012675, dated February 15, 2012; #62012676-#62012717, dated February 22, 2012; #62012718-#62012754, dated February 27, 2012; #62012755-#62012777, dated February 29, 2012.

PERSONNEL FUNCTIONS

*3. **Action Item: [Approve New](#) Administrative Job Description; Coordinator of Counseling Services (Daniel Gilbertson)**

Recommendation: That the Governing Board approve the new administrative job description for Coordinator of Counseling Services.

*4. **Action Item: [Administrative](#) Personnel (Daniel Gilbertson)**

Recommendation: That the Governing Board approve one reclassification/reassignment.

*5. **Action Item: [Classified](#) Personnel (Daniel Gilbertson)**

Recommendation: That the Governing Board approve three hourly terminations.

*6. **Action Item: [Certificated](#) Personnel (Daniel Gilbertson)**

Recommendation: That the Governing Board approve hiring one AFT teacher.

INSTRUCTIONAL AND STUDENT FUNCTIONS

*7. **Action Item: [Approve Out](#) of State Travel (Daniel Gilbertson)**

Recommendation: That the Governing Board approve the out of state travel for Joyce Veasley to attend the Council on Occupational Education 2012 Spring Candidate Academy in Atlanta, Georgia.

*8. **Action Item: [Approval](#) of Overnight Travel (John Fox)**

Recommendation: That the Governing Board approve the out of county travel for three CCOC instructors and 32 medal winners to SkillsUSA State competition in San Diego in April.

END OF CONSENT ITEMS

XV. INFORMATION ITEMS

9. **Information Item:** [CCOC WASC](#) Three-Year Review (John Fox)

Recommendation: That the Governing Board review the WASC Three-Year Review Report.

10. **Information Item:** [SkillsUSA](#) Presentation (John Fox)

Recommendation: That the Governing Board receive the oral report on the SkillsUSA competitions.

END OF INFORMATION ITEMS

XVI. ACTION ITEMS AND REPORTS

BOARD AND ADMINISTRATIVE FUNCTIONS

11. **Action Item:** [2012 CSBA](#) Delegate Assembly Election (Paul Hay)

Recommendation: That the Governing Board vote for no more than five candidates for the 2012 CSBA Delegate Assembly.

12. **Action Item:** [Legislative Update:](#) Adopt Resolution #11-03-14-12; Approve Positions on State Legislative Bills (Paul Hay)

Recommendation: That the Governing Board 1) Adopt Resolution #11-03-14-12 Opposing Inclusion of ROCP Funding in the Governor's School Finance Report Proposal, and; 2) Approve MetroED positions on legislative bills as noted.

13. **Action Item:** [Second Reading:](#) Board Policies: Tri-Annual Update (Paul Hay)

Recommendation: That the Governing Board review and adopt the board policies.

BUSINESS AND FINANCIAL FUNCTIONS

14. **Action Item:** [Approve Second](#) Interim Financial Report, Fiscal Year 2011-12 (Lynn Orong)

Recommendation: It is recommended that the Governing Board accept the Second Interim Report and instruct the Board President and District to submit a positive certification to the County Superintendent of Schools.

PERSONNEL FUNCTIONS

15. **Action Item:** [Adopt Resolution](#) #10-03-14-12; Notice of Non-Reelection of Probationary Certificated Employees (Daniel Gilbertson)

Recommendation: That the Governing Board adopt resolution #10-03-14-12 and that the employee identified be given notice of the Board's action in accordance with Education Code section 44929.21(b).

16. **Action Item: [Adopt Resolution #12-03-14-12 to Reduce or Eliminate Certificated Positions at MAEP \(Daniel Gilbertson\)](#)**

Recommendation: That the Governing Board approve resolution #12-03-14-12 to eliminate the equivalent of 1.41 FTE certificated teacher positions and 7.50 FTE CalWORKS Site Representative positions.

INSTRUCTIONAL AND STUDENT FUNCTIONS

--None--

XVII. EXECUTIVE REPORT/ADMINISTRATIVE REPORTS

Superintendent Paul Hay and the MAEP and CCOC Program Directors will have recent **significant** information to present to the Governing Board on topics not on the agenda. (3 Minute limitation)

- Oral Report: MAEP Director Sylvia Karp
- Oral Report: CCOC Director John Fox
- Oral Report: MetroED Superintendent Paul Hay

XVIII. BOARD COMMENTS

(Cynthia Chang)

Individual Board members may report on: visits to schools, programs, conferences, meetings attended and/or items of interest to the public. A board member may wish to express a concern or observation about a topic not appearing on the agenda, or request items to be scheduled on a future agenda.

XIX. OTHER MEETINGS

Regular Meeting, April 11, 2012

Closed Session
Open Session

6:00 pm
7:00 pm

XX. ADJOURNMENT

(Cynthia Chang)

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