



METROPOLITAN EDUCATION DISTRICT  
760 Hillsdale Avenue  
San Jose, California 95136

April 11, 2012  
**Governing Board Meeting Agenda**

If you would like to address the Board on any item on this agenda, please complete the **Request of Visitors** form located near the entrance of the meeting room and hand it to the Superintendent. On the form, please list the agenda item(s) you would like to speak to. When your name is called, please come to the podium, state your name and address for the record, and limit your remarks to two minutes. Those speaking on items **not** on the agenda will be recognized by the Chair under **Public Comments**. The Board shall limit the total time for public input on each item to 20 minutes (BB 9323).

**Special Accommodations**

*Individuals who require special accommodation should contact the Superintendent's Office at (408) 723-6464 at least two business days before the meeting date.*

*MetroED Governing Board Meetings are tape recorded (audio only).*

*This agenda and approved minutes of Board meetings may be viewed and printed from the Internet: [www.metroed.net](http://www.metroed.net)*

**REGULAR MEETING**

Date: April 11, 2012

Time: 6:00 p.m.

**LOCATION**

CCOC Auditorium  
760 Hillsdale Avenue  
San Jose, CA 95136

**I. CALL TO ORDER/ROLL CALL**

(Cynthia Chang)

Daniel Bobay  
Cynthia Chang  
Diane Gordon

Jim Canova  
Richard Garcia  
J. Manuel Herrera

**II. DISCLOSURE OF "CLOSED SESSION" DISCUSSION ITEMS**

All meetings of the Governing Board are open to the general public, with the exception of those items which are specifically exempt under the Ralph M. Brown Act.

A. Superintendent's Evaluation, Pursuant to Government Code: 54957

Members of the public may address the Board on any subject not on tonight's agenda; however, provisions of the Brown Act (Government Code 54954.2(a) and .3) preclude any action. As an unagendized item, no response is required from the Board or District Staff and no action can be taken; however, the Board may instruct the Superintendent to agendize the item for a future meeting. When your name is called, please come to the podium, state your name and address for the record, and limit your remarks to two minutes for individuals or five minutes for a group.

**III. PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS**

**IV. ADJOURN TO CLOSED SESSION**

Time: 6:02 pm  
Location: CCOC, RM 819

**V. REGULAR MEETING  
Reconvene from Closed Session**

Time: 7:00 p.m.  
Location: CCOC Auditorium

- VI. **REPORT OF CLOSED SESSION ACTIONS** (Cynthia Chang)
- VII. **PLEDGE OF ALLEGIANCE** (Cynthia Chang)
- VIII. **ADOPT AGENDA** (Cynthia Chang)
- IX. **RECOGNITIONS** (Cynthia Chang)
  - A. Acknowledgement of Visitors
  - B. Acknowledgement of Honors and Awards
    - Recognition of Individuals who have "Raised the Bar!"

- X. **STUDENT REPORTS** (5 Minute limitation) (Cynthia Chang)
  - A. CCOC Student
  - B. MAEP Student

- XI. **SPECIAL ORDER OF BUSINESS** (Paul Hay)

The Superintendent will update the Board on special projects or may request that individuals be allowed to present an item out of order on the agenda to accommodate their schedules.

- XII. **PUBLIC COMMENTS**

*Members of the public may address the Board on any subject not on tonight's agenda; however, provisions of the Brown Act (Government Code 54954.2(a) and .3) preclude any action. As an unagendized item, no response is required from the Board or District Staff and no action can be taken; however, the Board may instruct the Superintendent to agendize the item for a future meeting. When your name is called, please come to the podium, state your name and address for the record, and limit your remarks to two minutes for individuals or five minutes for a group.*

- XIII. **APPROVAL OF MINUTES** (Cynthia Chang)

- 1. **Action Item:** Approval of Minutes of Regular Board Meeting of [March 14, 2012](#) and the Special Board Meeting on [March 15, 2012](#).

- XIV. **CONSENT/ACTION CALENDAR (ACTION)**  
**All matters listed under the Consent/Action Calendar and marked with an \*asterisk are considered by the Governing Board to be routine and will be enacted in one motion.** There will be no discussion of these items prior to the time the Board considers the motion, unless members of the Board or the Superintendent request specific items to be discussed and/or removed from the Consent Calendar.

Recommendation: The Superintendent recommends approval of Consent Calendar items \*2 through \*11.

**BUSINESS AND FINANCIAL FUNCTIONS**

- \*2. **Action Item:** [Approve Monthly Warrant Approval List](#) (Lynn Orong)

Recommendation: That the Governing Board approve the following warrant registers: #62012778-#62012824, dated March 5, 2012; #62012825-62012855, dated March 7, 2012; #62012856-#62012890, dated March 12, 2012; #62012891-#62012920, dated March 14, 2012; #62012921-#62012958, dated March 19, 2012; #62012959-

#62012974, dated March 22, 2012; #62012975-#62013012, dated March 26, 2012; #62013013-#62013051, dated March 30, 2012.

- \*3. **Action Item:** [Quarterly Investment Report](#) as of 12/31/2011 (Keiko Mizuno)

Recommendation: That the Governing Board review the MetroED Board Investment Report.

- \*4. **Action Item:** [GASB 45 Valuation Services](#) Contract (Keiko Mizuno)

Recommendation: That the Governing Board approve the agreement for North Bay Pensions.

- \*5. **Action Item:** [Architectural Services: Parking Lot Repair, Restriping and Reconfiguration, Hillsdale Campus Site-Bartos Architecture, \\$14,354.52](#) (Lynn Orong)

Recommendation: That the Governing Board approve the Authorization to Proceed for architectural services with Bartos Architecture, Inc in the amount of \$14,354.52 for the Parking Lot Reconfiguration and Restriping Project.

- \*6. **Action Item:** [2012-2013 Schedule of Fees](#) (Lynn Orong)

Recommendation: That the Governing Board approve the revised MetroED Schedule of Fees for the 2012-2013.

#### **PERSONNEL FUNCTIONS**

- \*7. **Action Item:** [Administrative Personnel](#) (Daniel Gilbertson)

Recommendation: That the Governing Board approve two retirements and one promotion.

#### **INSTRUCTIONAL AND STUDENT FUNCTIONS**

- \*8. **Action Item:** [Williams Uniform Complaint](#) Procedures Report (Lynn Orong)

Recommendation: That the Governing Board approve the quarterly report on the Williams Uniform Complaint Procedures.

- \*9. **Action Item:** [San Jose Job Corps; Agreement for Summer School-CCOC](#) (John Fox)

Recommendation: That the Governing Board approve the agreement between San Jose Job Corps and MetroED for summer school classes at CCOC.

- \*10. **Action Item:** [CalWORKs; Agreement](#) for Summer School-CCOC (John Fox)

Recommendation: That the Governing Board approve the agreement between CalWORKs and MetroED for summer school classes at CCOC.

- \*11. **Action Item:** [2012-2013 Draft School](#) Calendar (Lynn Orong)

Recommendation: That the Governing Board approve the school calendar for MetroED's 2012-2013 school year.

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**END OF CONSENT ITEMS**

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**XV. INFORMATION ITEMS**

12. **Information Item:** [Legislative Update](#) (Paul Hay)

Recommendation: That the Governing Board review the Legislative Update.

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**END OF INFORMATION ITEMS**

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**XVI. ACTION ITEMS AND REPORTS**

**BOARD AND ADMINISTRATIVE FUNCTIONS**

13. **Action Item:** [Joint Governing Board/JPA Executive Council Meeting](#) (Paul Hay)

Recommendation: That the Governing Board schedule a date for the Joint Governing Board/JPA Executive Council Meeting and provide direction to the Superintendent.

14. **Action Item:** [Adopt Resolution #13-04-11-12 Opposing Governor's School Finance Reform Proposal](#) (Paul Hay)

Recommendation: That the Governing Board adopt resolution #13-04-11-12 resolving that 1) the MetroED Governing Board is opposed to the Governor's proposal for a Weighted Pupil Funding Formula, 2) any discussion of a Weighted Pupil Funding Formula should be discussed in legislative policy committees, and 3) any discussion of the Weighted Pupil Funding Formula should not include Career Technical Education and Adult Education programs.

**BUSINESS AND FINANCIAL FUNCTIONS**

15. **Action Item:** [Monthly Budget Update](#) (Lynn Orong)

Recommendation: That the Governing Board approve the budget changes included in the Monthly Budget Update for the period ended March 31, 2012.

16. **Action Item:** [Call for Bids: Parking Lot Repair, Restriping and Reconfiguration](#) (Lynn Orong)

Recommendation: That the Governing Board authorize a Call for Bids to repair, reconfigure and restripe the MetroED parking lots.

17. **Action Item:** [Approve Consultant Agreement for a Comprehensive Organizational Review-School Services of California, \\$35,600](#) (Lynn Orong)

Recommendation: That the Governing Board approve the Agreement for Special Services with School Services of California, Inc. for an evaluation of the effectiveness and efficiency of the District's organizational structure,

18. **Action Item:** [Approve Agreement](#) for a Network Services Agreement-Comcast Phone, LLC, \$18, 044.88 (Lynn Orong)

Recommendation: That the Governing Board approve the agreement for Comcast Phone, LLC, Network Services.

**PERSONNEL FUNCTIONS**

--None--

**INSTRUCTIONAL AND STUDENT FUNCTIONS**

--None--

**XVII. EXECUTIVE REPORT/ADMINISTRATIVE REPORTS**

Superintendent Paul Hay and the MAEP and CCOC Program Directors will have recent **significant** information to present to the Governing Board on topics not on the agenda. (3 Minute limitation)

- Oral Report: MAEP Director Sylvia Karp
- Oral Report: CCOC Director John Fox
- Oral Report: MetroED Superintendent Paul Hay

**XVIII. BOARD COMMENTS**

(Cynthia Chang)

Individual Board members may report on: visits to schools, programs, conferences, meetings attended and/or items of interest to the public. A board member may wish to express a concern or observation about a topic not appearing on the agenda, or request items to be scheduled on a future agenda.

**XIX. OTHER MEETINGS**

Regular Meeting, May 9, 2012

Closed Session  
Open Session

6:00 pm  
7:00 pm

**XX. ADJOURNMENT**

(Cynthia Chang)

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