



METROPOLITAN EDUCATION DISTRICT
 760 Hillsdale Avenue
 San Jose, California 95136

June 15, 2011
Governing Board Meeting Agenda

If you would like to address the Board on any item on this agenda, please complete the **Request of Visitors** form located near the entrance of the meeting room and hand it to the Superintendent. On the form, please list the agenda item(s) you would like to speak to. When your name is called, please come to the podium, state your name and address for the record, and limit your remarks to two minutes. Those speaking on items **not** on the agenda will be recognized by the Chair under **Public Comments**. The Board shall limit the total time for public input on each item to 20 minutes (BB 9323).

Special Accommodations

Individuals who require special accommodation should contact the Superintendent's Office at (408) 723-6464 at least two business days before the meeting date.

MetroED Governing Board Meetings are tape recorded (audio only).

This agenda and approved minutes of Board meetings may be viewed and printed from the Internet: www.metroed.net

REGULAR MEETING

Date: June 15, 2011

Time: 6:00 p.m.

LOCATION

SO, Room 406
 760 Hillsdale Ave.
 San Jose, CA 95136

I. CALL TO ORDER/ROLL CALL

(Jim Canova)

Frank Biehl
 Jim Canova
 Richard Garcia

Daniel Bobay
 Cynthia Chang
 Diane Gordon

II. DISCLOSURE OF "CLOSED SESSION" DISCUSSION ITEMS

All meetings of the Governing Board are open to the general public, with the exception of those items which are specifically exempt under the Ralph M. Brown Act.

A. Conference with Labor Negotiator Pursuant to Government Code: 54957.6(f)

District Negotiator

- Dan Gilbertson

Employee Organizations

- AFT
- CSEA
- CTA
- Unrepresented Employees

B. Public Employee Discipline/Dismissal/Release pursuant to Government Code: 54957.6(f)

C. Conference with Legal Counsel—Anticipated Litigation: Significant exposure to litigation pursuant to subdivision (b) of Government Code Section 54956.9 (one case)

Members of the public may address the Board on any subject not on tonight's agenda; however, provisions of the Brown Act (Government Code 54954.2(a) and .3) preclude any action. As an unagendized item, no response is required from the Board or District Staff and no action can be taken; however, the Board may instruct the Superintendent to agendize the item for a future meeting. When your name is called, please come to the podium, state your name and address for the record, and limit your remarks to two minutes for individuals or five minutes for a group.

III. PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS

IV. ADJOURN TO CLOSED SESSION

Time: 6:02 pm
Location: SO, RM 403

V. REGULAR MEETING
Reconvene from Closed Session

Time: 7:00 p.m.
Location: SO, RM 406

VI. REPORT OF CLOSED SESSION ACTIONS (Jim Canova)

VII. PLEDGE OF ALLEGIANCE (Jim Canova)

VIII. ADOPT AGENDA (Jim Canova)

IX. RECOGNITIONS (Jim Canova)

- A. Acknowledgement of Visitors
- B. Acknowledgement of Honors and Awards
 - Recognition of MetroED's Retirees
 - Recognition of the Classified Employee of the Year
 - Recognition of Individuals who have "Raised the Bar!"

X. STUDENT REPORTS (Jim Canova)

- A. CCOC Student - None
- B. MAEP Student - None

XI. SPECIAL ORDER OF BUSINESS (Paul Hay)

The Superintendent will update the Board on special projects or may request that individuals be allowed to present an item out of order on the agenda to accommodate their schedules.

XII. PUBLIC COMMENTS

Members of the public may address the Board on any subject not on tonight's agenda; however, provisions of the Brown Act (Government Code 54954.2(a) and .3) preclude any action. As an unagendized item, no response is required from the Board or District Staff and no action can be taken; however, the Board may instruct the Superintendent to agendize the item for a future meeting. When your name is called, please come to the podium, state your name and address for the record, and limit your remarks to two minutes for individuals or five minutes for a group.

X. APPROVAL OF MINUTES (Jim Canova)

1. Action Item: Approval of [Minutes](#) of Regular Board Meeting of May 11, 2011.

XI. CONSENT/ACTION CALENDAR (ACTION)
All matters listed under the Consent/Action Calendar and marked with an *asterisk are considered by the Governing Board to be routine and will be enacted in one motion. There will be no discussion of these items prior to the time the Board considers the motion, unless

members of the Board or the Superintendent request specific items to be discussed and/or removed from the Consent Calendar.

Recommendation: The Superintendent recommends approval of Consent Calendar items *2 through *11.

BUSINESS AND FINANCIAL FUNCTIONS

***2. Action Item: [Approve](#) Monthly Warrant Approval List (Daniel Gilbertson)**

Recommendation: That the Governing Board approve the following warrant registers: #62010031-#62010067, dated May 2, 2011; #62010068-#62010083, dated May 4, 2011; #62010084, dated May 6, 2011; #62010085-#62010145, dated May 9, 2011; #62010146-#62010184, dated May 11, 2011; #62010185-#62010338, dated May 12, 2011; #62010339-#62010369, dated May 16, 2011; #62010370-#62010406; dated May 18, 2011; #62010407-#62010408, dated May 23, 2011; #62010459-#62010498, dated May 25, 2011; #62010499-#62010509, dated May 26, 2011.

***3. Action Item: [Surplus Items](#) (Daniel Gilbertson)**

Recommendation: That the Governing Board surplus the items on the list in the Board packet.

***4. Action Item: [Approve Changes/Additions](#) to District Budget Guidelines (Daniel Gilbertson)**

Recommendation: That the Governing Board approve the proposed changes/additions to the district budget assumptions.

***5. Action Item: [Approve JPA](#) Agreement with the Santa Clara County Schools' Insurance Group (Daniel Gilbertson)**

Recommendation: That the Governing Board approve the attached JPA agreement.

***6. Action Item: [Approve Agreement](#) for Fiscal Budget Services; School Services of California; \$2,220 (Daniel Gilbertson)**

Recommendation: That the Governing Board approve the agreement with School Services of California, Inc. in the amount of \$2,220 plus actual expenses.

***7. Action Item: [Architectural Services](#): Parking Lot Repair, Restriping and Reconfiguration, Hillsdale Campus Site-Bartos Architecture, \$25,000 (Daniel Gilbertson)**

Recommendation: That the Governing Board approve the Authorization to Proceed for architectural services with Bartos Architecture, Ind. In the amount of \$25,000 for the Parking Lot Reconfiguration and Restriping Project.

PERSONNEL FUNCTIONS

***8. Action Item: [Classified Personnel](#) (Daniel Gilbertson)**

Recommendation: That the Governing Board approve 14 hourly classified, 5 reassignments, 2 resignations, and 17 layoffs.

INSTRUCTIONAL AND STUDENT FUNCTIONS

- *9. **Action Item:** [San Jose Job Corps](#): Agreement for Summer School: CCOC (John Fox)

Recommendation: That the Governing Board approve the Agreement between San Jose Job Corps and MetroED for summer school classes at CCOC.

- *10. **Action Item:** [San Jose Job Corps](#): Agreement for Summer School: MAEP (Sylvia Karp)

Recommendation: That the Governing Board approve the Agreement between San Jose Job Corps and MetroED for summer school classes provided by MAEP.

- *11. **Action Item:** [Approve CCOC](#) Students Out of State Travel (John Fox)

Recommendation: That the Governing Board approve the out of state travel for two CCOC advisors and seven gold medal winners to the SkillsUSA Nationals competition in Kansas City from June 19 to 24.

END OF CONSENT ITEMS

XIII. INFORMATION ITEMS

12. **Information Item:** [Board Policies](#) and Administrative Regulations; Tri-Annual Update (Paul Hay)

Recommendation: That the Governing Board review the Board Policies and Administrative Regulations and recommend that they go to the June 29 Board meeting for approval.

13. **Information Item:** [Draft of Proposed](#) 2011-12 Budgets (Daniel Gilbertson)

Recommendation: That the Governing Board review the proposed 2011-12 budgets for all funds.

END OF INFORMATION ITEMS

XIII. ACTION ITEMS AND REPORTS

BOARD AND ADMINISTRATIVE FUNCTIONS

14. **Action Item:** [Legislative Update](#); Approval of Bill Positions (Paul Hay)

Recommendation: That the Governing Board review the Legislative Update Report and approve the recommended bill position.

15. **Action Item: [Metropolitan Education](#) District Vision Statements and Goals for 2011-12 (Daniel Gilbertson)**

Recommendation: That the MetroED Governing Board approve the 2011-12 MetroED long term vision statements and goals.

16. **Action Item: [Organization](#) of Administrative Staff for 2011-12 (Paul Hay)**

Recommendation: That the Governing Board ratify the proposed MetroED organizational structure for the 2011-12 school year.

BUSINESS AND FINANCIAL FUNCTIONS

17. **Action Item: [Call for Bids](#): Building 600 Transportation Careers Center; Proposition 1D project and Sewer Line Replacement (Daniel Gilbertson)**

Recommendation: That the Governing Board authorize the Superintendent to Call for Bids the Proposition 1D CCOC building 600 modernization and reconfiguration project; award the bid and enter into a construction contract with the lowest responsible bidder; subject to ratification by the Governing Board.

18. **Action Item: [Call for Bids](#): Parking Lot Repair, Restriping & Reconfiguration, Hillsdale Campus Site (Daniel Gilbertson)**

Recommendation: That the Governing Board authorize a Call for Bids to repair and reconfigure and restripe the parking lots on the CCOC campus.

19. **Action Item: [Approve Bid](#), Approve Construction Contract: Hillsdale Gas Distribution Line Replacement-Lewis & Tibbitts, Inc, \$167,305 (Daniel Gilbertson)**

Recommendation: That the Governing Board 1) award the bid to Lewis & Tibbitts, Inc. as the lowest responsible bidder, and 2) approve the construction contract as recommended by the Superintendent.

PERSONNEL FUNCTIONS

20. **Action Item: [Approve Resolution](#) #16-06-15-11; Resolution to Reduce or Reassign Classified Workforce (Daniel Gilbertson)**

Recommendation: That the MetroED Governing Board approve resolution #16-06-15-11 to eliminate the equivalent of 4.00 FTE classified positions.

21. **Action Item: [Public Hearing](#): Disclosure of Financial Implications of Collective Bargaining Agreements with AFT Employees (Daniel Gilbertson)**

Public Hearing Open

Recommendation: That the Governing Board hold a public hearing and disclose the cost of the proposed settlement with the San Jose Federation of Teachers (AFT) as required by AB 1200.

Public Hearing Closed

22. **Action Item:** [Ratification](#) of the AFT Agreement for 2010-11 (Daniel Gilbertson)

Recommendation: That the Governing Board approve the AFT tentative agreement.

23. **Action Item:** [Ratification](#) of the CTA Agreement for 2009-10 and 2010-11 (Daniel Gilbertson)

Recommendation: That the Governing Board approve the CTA tentative agreement.

INSTRUCTIONAL AND STUDENT FUNCTIONS

--none--

XIV. EXECUTIVE REPORT/ADMINISTRATIVE REPORTS

Superintendent Paul Hay and the MAEP and CCOC Program Directors will have recent **significant** information to present to the Governing Board on topics not on the agenda.

- Oral Report: CCOC Director John Fox
- Oral Report: MAEP Director Sylvia Karp
- Oral Report: CBO, Daniel Gilbertson
- Oral Report: MetroED Superintendent Paul Hay

XV. BOARD COMMENTS

(Jim Canova)

Individual Board members may report on: visits to schools, programs, conferences, meetings attended and/or items of interest to the public. A board member may wish to express a concern or observation about a topic not appearing on the agenda, or request items to be scheduled on a future agenda.

XVI. OTHER MEETINGS

Regular Meeting, June 29, 2011

Closed Session

6:00 pm

Open Session

7:00 pm

XVII. ADJOURNMENT

(Jim Canova)

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