



METROPOLITAN EDUCATION DISTRICT  
760 Hillsdale Avenue  
San Jose, California 95136

June 27, 2012  
**Governing Board Meeting Agenda**

If you would like to address the Board on any item on this agenda, please complete the **Request of Visitors** form located near the entrance of the meeting room and hand it to the Superintendent. On the form, please list the agenda item(s) you would like to speak to. When your name is called, please come to the podium, state your name and address for the record, and limit your remarks to two minutes. Those speaking on items **not** on the agenda will be recognized by the Chair under **Public Comments**. The Board shall limit the total time for public input on each item to 20 minutes (BB 9323).

**Special Accommodations**

*Individuals who require special accommodation should contact the Superintendent's Office at (408) 723-6464 at least two business days before the meeting date.*

*MetroED Governing Board Meetings are tape recorded (audio only).*

*This agenda and approved minutes of Board meetings may be viewed and printed from the Internet: [www.metroed.net](http://www.metroed.net)*

**REGULAR MEETING**

Date: June 27, 2012

Time: 7:00 p.m.

**LOCATION**

CCOC Auditorium  
760 Hillsdale Avenue  
San Jose, CA 95136

**I. CALL TO ORDER/ROLL CALL**

(Cynthia Chang)

Daniel Bobay  
Cynthia Chang  
Diane Gordon

Jim Canova  
Richard Garcia  
J. Manuel Herrera

**II. PLEDGE OF ALLEGIANCE**

(Cynthia Chang)

**III. ADOPT AGENDA**

(Cynthia Chang)

**IV. RECOGNITIONS**

(Cynthia Chang)

A. Acknowledgement of Visitors

**V. SPECIAL ORDER OF BUSINESS**

(Paul Hay)

The Superintendent will update the Board on special projects or may request that individuals be allowed to present an item out of order on the agenda to accommodate their schedules.

**VI. PUBLIC COMMENTS**

*Members of the public may address the Board on any subject not on tonight's agenda; however, provisions of the Brown Act (Government Code 54954.2(a) and .3) preclude any action. As an unagendized item, no response is required from the Board or District Staff and no action can be taken; however, the Board may instruct the Superintendent to agendize the item for a future meeting. When your name is called, please come to the podium, state your name and address for the record, and limit your remarks to two minutes for individuals or five minutes for a group.*

## VII. **CONSENT/ACTION CALENDAR (ACTION)**

**All matters listed under the Consent/Action Calendar and marked with an \*asterisk are considered by the Governing Board to be routine and will be enacted in one motion.** There will be no discussion of these items prior to the time the Board considers the motion, unless members of the Board or the Superintendent request specific items to be discussed and/or removed from the Consent Calendar.

Recommendation: The Superintendent recommends approval of Consent Calendar items \*1 through \*11.

### **BUSINESS AND FINANCIAL FUNCTIONS**

\*1. **Action Item: [Approve Monthly Warrant](#) Approval List (Lynn Orong)**

Recommendation: That the Governing Board approve the following warrant registers: #62013701-#62013790, dated June 4, 2012; #62013791-62013811, dated June 6, 2012; #62013812-62013841, dated June 11, 2012; #62013842-62013856, dated June 12, 2012; 62013857-#62013873, dated June 14, 2012; and #62013874-#62013886, dated June 18, 2012.

\*2. **Action Item: [Surplus Items](#) (Keiko Mizuno)**

Recommendation: That the Governing Board surplus the items listed in the Board packet.

\*3. **Action Item: [Approve Agreement](#) for CETPA and Microsoft Strategic Alliance (CAMSA) Program (Bob Beaulieu)**

Recommendation: That the Governing Board approve the agreement for CAMSA.

\*4. **Action Item: [Change Order #01](#), CCOC Building 600 Modernization, Swenson & Associates-\$33,322 (Lynn Orong)**

Recommendation: That the Governing Board approve change order #01 for CCOC Building 600 in the amount of \$33,322 between MetroED and Swenson & Associates.

\*5. **Action Item: [Approve Contract](#) for Parking Lot Repair-Silicon Valley Paving-\$79,420 (Lynn Orong)**

Recommendation: That the Governing Board approve the contract between MetroED and Silicon Valley Paving.

### **PERSONNEL FUNCTIONS**

\*6. **Action Item: [Certificated Personnel](#) (Dan Gilbertson)**

Recommendation: That the Governing Board approve the two MAEP teachers.

\*7. **Action Item: [Classified Personnel](#) (Dan Gilbertson)**

Recommendation: That the Governing Board approve sixteen short-term summer appointments, two resignations, and eight lay-offs.

- \*8. **Action Item:** [Administrative Personnel](#) (Dan Gilbertson)

Recommendation: That the Governing Board approve two promotions and one re-hire.

- \*9. **Action Item:** [Revised Administrative/Confidential](#) Job Description: Principal, Coordinator of Credentialing of Services and Communication Specialist (Dan Gilbertson)

Recommendation: That the Governing Board approve the revised Administrative/Confidential job descriptions for the positions of Principal, Coordinator of Credentialing Services, and Communication Specialist.

#### **INSTRUCTIONAL AND STUDENT FUNCTIONS**

- \*10. **Action Item:** [Approve Agreement](#) with County of Santa Clara CalWORKs Program Liaison Services (\$613,609) and Sessions to Enhance Professional Skills (\$372,336) (Sylvia Karp)

Recommendation: That the Governing Board approve the agreement with the County of Santa Clara CalWORKs for the period of July 1, 2012 to June 30, 2013.

- \*11. **Action Item:** [Evening Fee-based](#) Classes Offered in 2012-13 (John Fox)

Recommendation: That the Governing Board approve the evening fee-based classes to be offered by CCOC for the 2012-13 school year.

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#### **END OF CONSENT ITEMS**

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#### **VIII. INFORMATION ITEMS**

12. **Information Item:** [Withdrawal from MetroED JPA:](#) Los Gatos-Saratoga Joint Union High School District (Paul Hay)

Recommendation: That the Governing Board review the information presented.

13. **Information Item:** [Board Voting Requirements](#) (Paul Hay)

Recommendation: That the Governing Board review the Governing Board Voting requirements.

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#### **END OF INFORMATION ITEMS**

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#### **IX. ACTION ITEMS AND REPORTS**

##### **BOARD AND ADMINISTRATIVE FUNCTIONS**

14. **Action Item:** [Second Reading:](#) Board Policies; Tri-Annual Update (Paul Hay)

Recommendation: That the Governing Board review and adopt the Board Policies.

15. **Action Item:** [November 2012](#) Funding Initiatives; Consider Adoption of Resolution #15-06-27-12, To Support the Schools Local Public Safety Protection Act, or Resolution #16-06-27-12, to support the Our Children, Our Future: Local Schools and Early Education Investment Act (Paul Hay)

**Recommendation:** That the Governing Board review and discuss CSBA's request to support both funding initiatives, or adopt the option to take no position on either funding initiative, or choose to support only one of the initiatives.

## **BUSINESS AND FINANCIAL FUNCTIONS**

### ***Public Hearing Open***

16. **Action Item:** [Adopt Final 2012-13](#) Budget (Lynn Orong)

**Recommendation:** That the Governing Board open the public hearing, accept public comment on the proposed 2012-13 budget, close the public hearing, and adopt the proposed budget for fiscal year 2012-13.

### ***Public Hearing Closed***

## **PERSONNEL FUNCTIONS**

--None--

## **INSTRUCTIONAL AND STUDENT FUNCTIONS**

--None--

## **X. EXECUTIVE REPORT/ADMINISTRATIVE REPORTS**

Superintendent Paul Hay and the MAEP and CCOC Program Directors will have recent **significant** information to present to the Governing Board on topics not on the agenda. (3 Minute limitation)

- Oral Report: MAEP Director Sylvia Karp
- Oral Report: CCOC Director John Fox
- Oral Report: MetroED Superintendent Paul Hay

## **XI. BOARD COMMENTS**

(Cynthia Chang)

Individual Board members may report on: visits to schools, programs, conferences, meetings attended and/or items of interest to the public. A board member may wish to express a concern or observation about a topic not appearing on the agenda, or request items to be scheduled on a future agenda.

## **XII. OTHER MEETINGS**

Regular Meeting, August 22, 2012

Closed Session  
Open Session

6:00 pm  
7:00 pm

## **XIII. ADJOURNMENT**

(Cynthia Chang)

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