



METROPOLITAN EDUCATION DISTRICT
 760 Hillsdale Avenue
 San Jose, California 95136

September 12, 2012
Governing Board Meeting Agenda

If you would like to address the Board on any item on this agenda, please complete the **Request of Visitors** form located near the entrance of the meeting room and hand it to the Superintendent. On the form, please list the agenda item(s) you would like to speak to. When your name is called, please come to the podium, state your name and address for the record, and limit your remarks to two minutes. Those speaking on items **not** on the agenda will be recognized by the Chair under **Public Comments**. The Board shall limit the total time for public input on each item to 20 minutes (BB 9323).

Special Accommodations

Individuals who require special accommodation should contact the Superintendent's Office at (408) 723-6464 at least two business days before the meeting date.

MetroED Governing Board Meetings are tape recorded (audio only).

This agenda and approved minutes of Board meetings may be viewed and printed from the Internet: www.metroed.net

REGULAR MEETING

Date: September 12, 2012

Time: 6:00 p.m.

LOCATION

CCOC Auditorium
 760 Hillsdale Avenue
 San Jose, CA 95136

I. CALL TO ORDER/ROLL CALL

(Cynthia Chang)

Daniel Bobay
 Cynthia Chang
 Diane Gordon

Jim Canova
 Richard Garcia
 J. Manuel Herrera

II. DISCLOSURE OF "CLOSED SESSION" DISCUSSION ITEMS

All meetings of the Governing Board are open to the general public, with the exception of those items which are specifically exempt under the Ralph M. Brown Act.

A. Superintendent's Evaluation; Pursuant to Government Code: 54957

Members of the public may address the Board on any subject not on tonight's agenda; however, provisions of the Brown Act (Government Code 54954.2(a) and .3) preclude any action. As an unagendized item, no response is required from the Board or District Staff and no action can be taken; however, the Board may instruct the Superintendent to agendize the item for a future meeting. When your name is called, please come to the podium, state your name and address for the record, and limit your remarks to two minutes for individuals or five minutes for a group.

III. PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS

IV. ADJOURN TO CLOSED SESSION

Time: 6:02 pm
 Location: CCOC, RM 819

**V. REGULAR MEETING
 Reconvene from Closed Session**

Time: 7:00 p.m.
 Location: CCOC Auditorium

- VI. **REPORT OF CLOSED SESSION ACTIONS** (Cynthia Chang)
- VII. **PLEDGE OF ALLEGIANCE** (Cynthia Chang)
- VIII. **ADOPT AGENDA** (Cynthia Chang)
- IX. **RECOGNITIONS** (Cynthia Chang)
 - A. Acknowledgement of Visitors
 - B. Acknowledgement of Honors and Awards
 - Recognition of Individuals who have “Raised the Bar!”
- X. **STUDENT REPORTS** (5 Minute limitation) (Cynthia Chang)
 - A. CCOC Student
 - B. MAEP Student
- XI. **SPECIAL ORDER OF BUSINESS** (Paul Hay)

The Superintendent will update the Board on special projects or may request that individuals be allowed to present an item out of order on the agenda to accommodate their schedules.

XII. PUBLIC COMMENTS

Members of the public may address the Board on any subject not on tonight's agenda; however, provisions of the Brown Act (Government Code 54954.2(a) and .3) preclude any action. As an unagendized item, no response is required from the Board or District Staff and no action can be taken; however, the Board may instruct the Superintendent to agendize the item for a future meeting. When your name is called, please come to the podium, state your name and address for the record, and limit your remarks to two minutes for individuals or five minutes for a group.

- XIII. **APPROVAL OF MINUTES** (Cynthia Chang)
 - 1. **Action Item:** Approval of [Minutes](#) from the Regular Board Meeting of August 22, 2012.

XIV. CONSENT/ACTION CALENDAR (ACTION)
All matters listed under the Consent/Action Calendar and marked with an *asterisk are considered by the Governing Board to be routine and will be enacted in one motion. There will be no discussion of these items prior to the time the Board considers the motion, unless members of the Board or the Superintendent request specific items to be discussed and/or removed from the Consent Calendar.

Recommendation: The Superintendent recommends approval of Consent Calendar items *2 through *11.

BUSINESS AND FINANCIAL FUNCTIONS

- *2. **Action Item:** Approve [Monthly Warrant](#) Approval List (Keiko Mizuno)

Recommendation: That the Governing Board approve the Board Warrant Approval list.

- *3. **Action Item:** [Monthly Budget](#) Update (Keiko Mizuno)

Recommendation: That the Governing Board approve the budget changes included in the Monthly Budget Update for the period ended 8/31/12.

- *4. **Action Item: [Approve Agreement](#) for Evening Campus Security Services-TLG Inc., \$9,230 (Keiko Mizuno)**
- Recommendation: That the Governing Board approve the agreement for evening campus security services with TLG Inc.
- *5. **Action Item: [Approve Bid](#) and Approve Contract Approval for Construction of a Fire Tower-Calstate Construction, Inc-\$433,899 (Keiko Mizuno)**
- Recommendation: That the Governing Board 1) award the bid to Calstate Construction, Inc. as the lowest responsible bidder, and 2) approve the construction contract between MetroED and Calstate Construction, Inc. in the amount of \$433,899.
- *6. **Action Item: [GASB Actuarial](#) Study as of July 1, 2011 (Keiko Mizuno)**
- Recommendation: That the Governing Board receive this information and continue with the pay-as-you-go strategy for retired employee benefits.

PERSONNEL FUNCTIONS

- *7. **Action Item: [Certificated Personnel](#) (Tom Mullin)**
- Recommendation: That the Governing Board approve one teacher stipend to provide in-service and equipment set-up training through the Ohlone Grant.
- *8. **Action Item: [Classified Personnel](#) (Tom Mullin)**
- Recommendation: That the Governing Board approve one revised retirement, and four short term summer appointment extensions.

INSTRUCTIONAL AND STUDENT FUNCTIONS

- *9. **Action Item: [Approve Carpenters](#) Training Committee for Northern California Agreement (John Fox)**
- Recommendation: That the Governing Board approve the Carpenters Training Committee for Northern California agreement for the 2012-13.
- *10. **Action Item: [Approve Agreement](#) with San Jose Job Corps for 2012-13 (John Fox)**
- Recommendation: That the Governing Board approve the agreement between San Jose Job Corps and MetroED for the 2012-13 school year.
- *11. **Action Item: [Memorandum of Understanding](#) (MOU) with Foothill-DeAnza Community College District, 2012-13 California Community Colleges CTE Collaborative Project WIP Grant #0-296-422 and SB70 Grant #10-140-422 (John Fox)**
- Recommendation: That the Governing Board approve the Memorandum of Understanding (MOU) with Foothill-De Anza Community College District for WIP Grant #10-296-422 and SB70 Grant #10-140-422.

END OF CONSENT ITEMS

XV. INFORMATION ITEMS

12. **Information Item:** [Final Attendance](#) (ADA) Report for 2011-12 (Keiko Mizuno)

Recommendation: That the Governing Board review the 2011-12 Final Attendance (ADA) Report.

13. **Information Item:** [Final Report 2011-12](#) Goals and Objectives (Tom Mullin)

Recommendation: That the Governing Board receive and review the final report on the 2011-12 MetroED Goals and Objectives.

14. **Information Item:** [First Reading:](#) Board Policies; Tri-Annual Update (Paul Hay)

Recommendation: That the Governing Board review the policies and recommend that they go to the October 10 Board meeting for final review and adoption.

END OF INFORMATION ITEMS

XVI. ACTION ITEMS AND REPORTS

BOARD AND ADMINISTRATIVE FUNCTIONS

15. **Action Item:** [Approve Request](#) for Proposal (RFP) to Provide Consultant Services for a Superintendent Recruitment (Tom Mullin)

Recommendation: That the Governing Board approve the draft Request for Proposal to provide consultant services for a superintendent recruitment.

BUSINESS AND FINANCIAL FUNCTIONS

16. **Action Item:** [2011-12 Unaudited Actuals](#) Financial Reports (Keiko Mizuno)

Recommendation: That the Governing Board approve the ending fund balance designations and authorize the Superintendent to file the 2011-12 Unaudited Actuals Financial Report with the Santa Clara County Superintendent.

PERSONNEL FUNCTIONS

--None--

INSTRUCTIONAL AND STUDENT FUNCTIONS

--None--

XVII. EXECUTIVE REPORT/ADMINISTRATIVE REPORTS

Superintendent Paul Hay and the MAEP and CCOC Program Directors will have recent **significant** information to present to the Governing Board on topics not on the agenda. (3 Minute limitation)

- Oral Report: MAEP Principal Suzi Glass
- Oral Report: CCOC Director John Fox

- Oral Report: MetroED Superintendent Paul Hay

XVIII. BOARD COMMENTS

(Cynthia Chang)

Individual Board members may report on: visits to schools, programs, conferences, meetings attended and/or items of interest to the public. A board member may wish to express a concern or observation about a topic not appearing on the agenda, or request items to be scheduled on a future agenda.

XIX. OTHER MEETINGS

Regular Meeting, October 10, 2012

Closed Session
Open Session

6:00 pm
7:00 pm

XX. ADJOURNMENT

(Cynthia Chang)

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