



METROPOLITAN EDUCATION DISTRICT
760 Hillsdale Avenue
San Jose, California 95136

November 9, 2011
Governing Board Meeting Agenda

If you would like to address the Board on any item on this agenda, please complete the **Request of Visitors** form located near the entrance of the meeting room and hand it to the Superintendent. On the form, please list the agenda item(s) you would like to speak to. When your name is called, please come to the podium, state your name and address for the record, and limit your remarks to two minutes. Those speaking on items **not** on the agenda will be recognized by the Chair under **Public Comments**. The Board shall limit the total time for public input on each item to 20 minutes (BB 9323).

Special Accommodations

Individuals who require special accommodation should contact the Superintendent's Office at (408) 723-6464 at least two business days before the meeting date.

MetroED Governing Board Meetings are tape recorded (audio only).

This agenda and approved minutes of Board meetings may be viewed and printed from the Internet: www.metroed.net

REGULAR MEETING

Date: November 9, 2011

Time: 6:00 p.m.

LOCATION

CCOC Auditorium
760 Hillsdale Avenue
San Jose, CA 95136

I. CALL TO ORDER/ROLL CALL

(Jim Canova)

Frank Biehl
Jim Canova
Richard Garcia

Daniel Bobay
Cynthia Chang
Diane Gordon

II. DISCLOSURE OF "CLOSED SESSION" DISCUSSION ITEMS

All meetings of the Governing Board are open to the general public, with the exception of those items which are specifically exempt under the Ralph M. Brown Act.

A. Superintendent's Evaluation; Pursuant to Government Code: 54957

Members of the public may address the Board on any subject not on tonight's agenda; however, provisions of the Brown Act (Government Code 54954.2(a) and .3) preclude any action. As an unagendized item, no response is required from the Board or District Staff and no action can be taken; however, the Board may instruct the Superintendent to agendize the item for a future meeting. When your name is called, please come to the podium, state your name and address for the record, and limit your remarks to two minutes for individuals or five minutes for a group.

III. PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS

IV. ADJOURN TO CLOSED SESSION

Time: 6:02 pm
Location: CCOC, RM 819

V. **REGULAR MEETING** **Time: 7:00 p.m.**
Reconvene from Closed Session **Location: CCOC Auditorium**

VI. **REPORT OF CLOSED SESSION ACTIONS** (Jim Canova)

VII. **PLEDGE OF ALLEGIANCE** (Jim Canova)

VIII. **ADOPT AGENDA** (Jim Canova)

IX. **RECOGNITIONS** (Jim Canova)

- A. Acknowledgement of Visitors
- B. Acknowledgement of Honors and Awards
 - Recognition of Individuals who have "Raised the Bar!"

X. **STUDENT REPORTS** (Jim Canova)

- A. CCOC Student
- B. MAEP Student

XI. **SPECIAL ORDER OF BUSINESS** (Paul Hay)

The Superintendent will update the Board on special projects or may request that individuals be allowed to present an item out of order on the agenda to accommodate their schedules.

XII. **PUBLIC COMMENTS**

Members of the public may address the Board on any subject not on tonight's agenda; however, provisions of the Brown Act (Government Code 54954.2(a) and .3) preclude any action. As an unagendized item, no response is required from the Board or District Staff and no action can be taken; however, the Board may instruct the Superintendent to agendize the item for a future meeting. When your name is called, please come to the podium, state your name and address for the record, and limit your remarks to two minutes for individuals or five minutes for a group.

XIII. **APPROVAL OF MINUTES** (Jim Canova)

1. **Action Item: Approval of [Minutes](#) of Regular Board Meeting of October 12, 2011.**

XIV. **CONSENT/ACTION CALENDAR (ACTION)**

All matters listed under the Consent/Action Calendar and marked with an *asterisk are considered by the Governing Board to be routine and will be enacted in one motion. There will be no discussion of these items prior to the time the Board considers the motion, unless members of the Board or the Superintendent request specific items to be discussed and/or removed from the Consent Calendar.

Recommendation: The Superintendent recommends approval of Consent Calendar items *2 through *11.

BUSINESS AND FINANCIAL FUNCTIONS

- *2. **Action Item: [Approve Monthly](#) Warrant Approval List (Daniel Gilbertson)**

Recommendation: That the Governing Board approve the following warrant registers: #62011546-#62011568, dated October 3, 2011; #62011569-#62011598, dated October 5, 2011; #62011599-#62011634, dated October 12, 2011; #62011635-

#62011676, dated October 17, 2011; #62011677-#62011693, dated October 19, 2011; #62011694-#62011741, dated October 24, 2011; #62011742-#62011777, dated October 26, 2011; #62011778-#62011801, dated October 28, 2011.

- *3. **Action Item: [Approval of Master Business Relationship Agreement](#); San Jose Unified School District (Daniel Gilbertson)**

Recommendation: That the Governing Board approve the 2011-12 Master Business Relationship Agreement, including Appendices A, B, and C between MetroED and the San Jose Unified School District.

- *4. **Action Item: [Approval of Master Business Relationship Agreement](#); Santa Clara Unified School District (Daniel Gilbertson)**

Recommendation: That the Governing Board approve the 2011-12 Master Business Relationship Agreement, including Appendices A, and B between MetroED and the Santa Clara Unified School District.

- *5. **Action Item: [Approval of Master Business Relationship Agreement](#); East Side Union High School District (Daniel Gilbertson)**

Recommendation: That the Governing Board approve the 2011-12 Master Business Relationship Agreement, including Appendices A, and B between MetroED and the East Side Union High School District.

- *6. **Action Item: [Approval of Master Business Relationship Agreement](#); Milpitas Unified School District (Daniel Gilbertson)**

Recommendation: That the Governing Board approve the 2011-12 Master Business Relationship Agreement, including Appendices A, and B between MetroED and the Milpitas Unified School District.

- *7. **Action Item: [Approve Revised 2011-12 Schedule of Fees](#) (Daniel Gilbertson)**

Recommendation: That the Governing Board approve the MetroED Schedule of Fees for 2011-12.

- *8. **Action Item: [Johnson's Catering Truck Services](#) (Daniel Gilbertson)**

Recommendation: That the Governing Board approve the service agreement with Johnson's Catering Truck Services.

PERSONNEL FUNCTIONS

- *9. **Action Item: [Classified Personnel](#) (Daniel Gilbertson)**

Recommendation: That the Governing Board approve the one reclassification.

- *10. **Action Item: [Certificated Personnel](#) (Daniel Gilbertson)**

Recommendation: That the Governing Board approve the four CCOC stipends for the 2011-12 school year.

- *11. **Action Item: [Approve Personal Services](#) Contract for Grant Writing Services and Application Process for Title IV Funding (Daniel Gilbertson)**

Recommendation: That the Governing Board approve the personal services agreement with Joyce Veasley for the period of November 10, 2011 through June 30, 2012.

INSTRUCTIONAL AND STUDENT FUNCTIONS

--none--

END OF CONSENT ITEMS

XV. INFORMATION ITEMS

12. **Information Item: [Review Administrative](#) Regulation AR 1240 and Exhibits; Volunteer Assistance (Daniel Gilbertson)**

Recommendation: That the Governing Board review Administrative Regulation 1240, including the volunteer procedures and volunteer forms.

END OF INFORMATION ITEMS

XVI. ACTION ITEMS AND REPORTS

BOARD AND ADMINISTRATIVE FUNCTIONS

13. **Action Item: [MetroED Nomination](#) for CSBA Delegate Assembly (Paul Hay)**

Recommendation: That the Governing Board make one or more nominations, or choose not to nominate anyone for the CSBA Director-at-Large positions.

14. **Action Item: [55% Parcel Tax](#); Resolution #02-11-09-11 in Support of Senate Constitutional Amendment 5 (Paul Hay)**

Recommendation: That the Governing Board pass and adopt resolution #02-11-09-11 in support of Senate Constitutional Amendment 5.

BUSINESS AND FINANCIAL FUNCTIONS

15. **Action Item: [Monthly Budget Update](#) (Daniel Gilbertson)**

Recommendation: That the Governing Board approve the budget changes included in the Monthly Budget Update for the period ended 10/31/2011.

PERSONNEL FUNCTIONS

--none--

INSTRUCTIONAL AND STUDENT FUNCTIONS

--none--

XVII. EXECUTIVE REPORT/ADMINISTRATIVE REPORTS

Superintendent Paul Hay and the MAEP and CCOC Program Directors will have recent **significant** information to present to the Governing Board on topics not on the agenda.

- Oral Report: MAEP Director Sylvia Karp
- Oral Report: CCOC Director John Fox
- Oral Report: CBO Daniel Gilbertson
- Oral Report: MetroED Superintendent Paul Hay

XVIII. BOARD COMMENTS

(Jim Canova)

Individual Board members may report on: visits to schools, programs, conferences, meetings attended and/or items of interest to the public. A board member may wish to express a concern or observation about a topic not appearing on the agenda, or request items to be scheduled on a future agenda.

XIX. OTHER MEETINGS

Regular Meeting, December 14, 2011	Closed Session	6:00 pm
	Open Session	7:00 pm

XX. ADJOURNMENT

(Jim Canova)

* * * *
