



**Metropolitan
Education District**

METROPOLITAN EDUCATION DISTRICT
760 Hillsdale Avenue
San Jose, California 95136

Governing Board Meeting Agenda

REGULAR MEETING

Date: April 11, 2007
Time: 6:00 p.m.

LOCATION

CCOC, RM 810
760 Hillsdale Ave.
San Jose, CA 95136

I. CALL TO ORDER/ROLL CALL

(Marsha Grilli)

Cynthia Chang
Richard Garcia
Marsha Grilli

Ernie Dossa
Matthew Dean (Alternate)
J. Manuel Herrera

II. DISCLOSURE OF "CLOSED SESSION" DISCUSSION ITEMS

All meetings of the Governing Board are open to the general public, with the exception of those items which are specifically exempt under the Ralph M. Brown Act.

A. Superintendent's Evaluation; Pursuant to Government Code: 54957

III. ADJOURN TO CLOSED SESSION

Time: 6:02 pm
Location: CCOC, RM 810

Persons wishing to address the Governing Board must fill out a request to speak form and bring it to the board secretary prior to the conclusion of the "Public Presentations & Reports" section.

IV. REGULAR MEETING

Time: 7:00 p.m.
Location: CCOC Auditorium

V. PLEDGE OF ALLEGIANCE

(Diane Gordon)

VI. REPORT OF CLOSED SESSION ACTIONS

(Marsha Grilli)

VII. ADOPT AGENDA

(Marsha Grilli)

VIII. STUDENT REPORTS

(Marsha Grilli)

- CCOC Student (No report for this meeting)
- MAEP Student (No report for this meeting)

IX. SPECIAL ORDER OF BUSINESS

(Paul Hay)

The Superintendent will update the Board on special projects or may request that individuals be allowed to present an item out of order on the agenda to accommodate their schedules.

A. Michelle Barajas-Colomo, Former CCOC student

(Rico Sciaky)

X. PUBLIC PRESENTATIONS & REPORTS

A. Public Comments

(Marsha Grilli)

This portion of the Agenda provides an opportunity for members of the public to directly address the Governing Board on any item of interest to the public; however, provisions of the Brown Act (Gov't Code 54954.2(a) and .3) preclude any action being taken on any item not appearing on the posted agenda for action. Items on the agenda may be addressed during this portion or during the Board's consideration of the item. Time limits allocated to public testimony are 2 minutes for individuals and 5 minutes for organizations.

XI. APPROVAL OF MINUTES (Marsha Grilli)

- 1. Action Item: Approval of Minutes of Regular Board Meeting, March 14, 2007.**

XII. CONSENT CALENDAR (ACTION)

All matters listed under the Consent Calendar and marked with an *asterisk are considered by the Governing Board to be routine and will be enacted in one motion. There will be no discussion of these items prior to the time the Board considers the motion, unless members of the Board or the Superintendent request specific items to be discussed and/or removed from the Consent Calendar.

Recommendation: The Superintendent recommends approval of Consent Calendar items *2 through *9

BUSINESS AND FINANCIAL FUNCTIONS

- *2. Consent Item: Approve February Board Warrant Approval List (Paul Hay)**

Recommendation: That the Governing Board approve the following warrant registers: # 92822917-#92822973, dated March 12, 2007; #92824876-#92824926, dated March 15, 2007; #92826052-#92826087, dated March 20, 2007; #92827490-#92827545, dated March 22, 2007; #92829479-#92829535, dated March 28, 2007.

- *3. Consent Item: Accept Donations (Paul Hay)**

Recommendation: That the Governing Board accept the donations to CCOC's Veterinary, Brakes & Alignment, and Auto Body Class.

PERSONNEL

- *4. Consent Item: Certificated Personnel (Dan Gilbertson)**

Recommendation: That the Governing Board approve hiring one new CTA teacher for the 2006-07 school year.

- *5. Consent Item: Classified Personnel (Dan Gilbertson)**

Recommendation: That the Governing Board approve the two regular elections.

INSTRUCTIONAL AND STUDENT FUNCTIONS

- *6. Consent Item: Approve Community Classroom Agreements (John Fox)**

Recommendation: That the Governing Board approve the on-the-job clinical training agreements for CCOC medical students.

***7. Consent Item: 2007-08 Draft School Calendar (Dan Gilbertson)**

Recommendation: That the Governing Board approve the school calendar for the 2007-08 school year.

***8. Consent Item: Williams Uniform Complaint Procedures Report (Pamela Watson)**

Recommendation: That the Governing Board approve the quarterly report on the Williams Uniform Complaint Procedures.

***9. Consent Item: Approve Changes to Membership of MetroED Career Technical (CTE) Advisory Committee (John Fox)**

Recommendation: That the Governing Board grant the MetroED administration the ability to make additions, deletions and replacements to individuals on the MetroED Career Technical Education (CTE) Advisory Committee for an indefinite term.

END OF CONSENT ITEMS

XIII. INFORMATION ITEMS

10. Information Item: P-2 Attendance Update & Annual Projections (Paul Hay)

Recommendation: That the Governing Board accept the 2006-07 report on P-2 Attendance Update and Annual Projections.

11. Information Item: First Reading of BP 3100, 3460, and AR 3100, 3460 (Paul Hay)

Recommendation: That the Governing Board review the first reading of Governing Board Policy BP 3100, 3460 and AR 3100, 3460 dealing with Budget, Financial Reports and Accountability.

END OF INFORMATION ITEMS

XIV. ACTION ITEMS AND REPORTS

BOARD AND ADMINISTRATIVE FUNCTIONS

12. Action Item: Adopt Resolution #08-04-11-07; National Teacher Appreciation Week, May 7-13, 2007 & California Day of the Teacher May 9, 2007 (Joyce Monda)

Recommendation: That the Governing Board approve Resolution #08-04-11-07, and proclaim May 7-13, 2007 as National Teacher Appreciation Week and further proclaim May 9, 2007 as California Day of the Teacher.

13. **Action Item: Adopt Resolution #09-04-11-07; Classified Employee Week (Joyce Monda)**

Recommendation: That the Governing Board approve Resolution #09-04-11-07, and proclaim May 20-26, 2007 as Classified Employee Week.

14. **Action Item: Appoint Board Subcommittee on Potential Litigation (Paul Hay)**

Recommendation: That the Governing Board appoint two of its members to serve on a Board subcommittee to meet with legal counsel as necessary, and develop other strategic options, as necessary.

BUSINESS AND FINANCIAL FUNCTIONS

15. **Action Item: Monthly Budget Update (Paul Hay)**

Recommendation: That the Governing Board approve the budget changes included in the Monthly Budget Update for the period ended 3/31/07.

16. **Action Item: Approve Authorization to Proceed for architectural services: various projects (CSS Architects) (Paul Hay)**

Recommendation: That the Governing Board approve the four *Authorizations to Proceed* for architectural services with CSS Architecture for the projects and amounts indicated.

17. **Action Item: Award bid and approve construction contract to replace transformer on Hillsdale Avenue campus (Pfeiffer Electric-\$114,680) (Paul Hay)**

Recommendation: That the Governing Board 1) award the bid to replace the south campus 300 KVA transformer to Pfeiffer Electric as the lowest responsible bidder, 2) approve the contract between MetroED and Pfeiffer Electric in the amount of \$114,680.

18. **Action Item: Award bid and approve construction contract for parking lot paving replacement and repair on Hillsdale Avenue campus (Galedrige Construction-\$244,725) (Paul Hay)**

Recommendation: That the Governing Board 1) award the bid for parking lot paving replacement and repair at 760 Hillsdale Avenue, San Jose to Galedrige Construction as the lowest responsible bidder, 2) approve the contract between MetroED and Galedrige Construction in the amount of \$244,725.

PERSONNEL FUNCTIONS

19. **Action Item: Public Hearing: Disclosure of Financial Implications of Collective Bargaining Agreements with AFT, CSEA & CTA (Paul Hay)**

PUBLIC HEARING OPEN

Recommendation: That the Governing Board hold a public hearing and disclose the cost of the proposed settlements with the Central County Occupational Agency Teachers Association (CTA), San Jose Federation of Teachers (AFT) and California School Employees Association (CSEA) as required by AB 1200.

PUBLIC HEARING CLOSED

20. Action Item: Ratification of the CTA Agreement for 2006-07 (Dan Gilbertson)

Recommendation: That the Governing Board approve the CTA tentative agreement for the 2006-07 fiscal year.

21. Action Item: Ratification of the CSEA Agreement for 2006-07 (Dan Gilbertson)

Recommendation: That the Governing Board approve the CSEA tentative agreement for the 2006-07 fiscal year.

22. Action Item: Ratification of the AFT Agreement for 2006-07 (Dan Gilbertson)

Recommendation: That the Governing Board approve the AFT tentative agreement for the 2006-07 fiscal year.

23. Action Item: Approve 5.92% Salary Increase, and other adjustments, for Management, Confidential and Contract Employees for FY 2006-2007 (Dan Gilbertson)

Recommendation: That the Governing Board approve the COLA increase of 5.92% to the Management, Confidential and Contract employees, which is equivalent to increases granted to represented employees.

24. Action Item: Adopt Resolution #10-04-11-07 to reduce or reassign Classified workforce (Dan Gilbertson)

Recommendation: That the Governing Board adopt Resolution #10-04-11-07 to reduce or reassign classified workforce, give notice of reduction or reassignment to appropriate employees, and authorize the Superintendent to take any necessary actions.

INSTRUCTIONAL AND STUDENT FUNCTIONS

--None--

XV. EXECUTIVE REPORT/ADMINISTRATIVE REPORTS

Oral Report: Superintendent Paul Hay will have recent significant information to present to the Governing Board on topics not on the agenda. Program Directors will also provide oral reports relating to their programs.

- Oral Report: CCOC Director, John Fox
- Oral Report: MAEP Director, Suzi Glass

XVI. BOARD COMMENTS

(Marsha Grilli)

Individual Board members may report on: visits to schools, programs, conferences, meetings attended and/or items of interest to the public. A board member may wish to express a concern or observation about a topic not appearing on the agenda, or request items to be scheduled on a future agenda.

XVII. OTHER MEETINGS

Regular Meeting,	May 9, 2007	Closed Session	6:00 pm
		Open Session	7:00 pm

XVIII. ADJOURNMENT

(Marsha Grilli)

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Agenda attachments are available for review at the District Office, 760 Hillsdale Ave, Bldg 400, San Jose, CA.
This agenda is available from the internet at: www.metroed.net.

Individuals who require special accommodation should contact the Superintendent's Office at (408) 723-6464 at least two working days before the meeting date.