

# METROPOLITAN EDUCATION DISTRICT

## Governing Board Meeting Minutes August 18, 2010

### I. CALL TO ORDER/ROLL CALL

The meeting of the Governing Board of the Metropolitan Education District was called to order by President Biehl at 7:00 p.m., in CCOC Room 810, San Jose, California.

All Members present, except when noted "absent:

Frank Biehl	East Side Union High School District
Jim Canova	Santa Clara Unified School District
Cynthia Chang	Los Gatos-Saratoga Union High School District
Richard Garcia	San Jose Unified School District (arrived at 7:05 pm)
Diane Gordon	Campbell Union High School District
Marsha Grilli	Milpitas Unified School District – Absent

### II. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by President Biehl.

### III. ADOPT AGENDA

**MOTION:** It was moved to adopt the agenda. M/Chang, S/Canova; Vote: 4 Ayes, 0 No, 2 absent (Grilli/Garcia)

### IV. RECOGNITIONS

1. Acknowledgement of Visitors – CUHSD Board Member Royce Peterson and CUHSD Deputy Superintendent Pat Gaffney, and ESUHSD Interim Superintendent Dan Moser.
2. Acknowledgement of Honors and Awards.
  - Superintendent Hay presented a Raising the Bar certificate and pin to Dr. Nazila Safari, MAEP Medical Assisting Instructor at the Erikson Adult Education Center.

### V. STUDENT REPORTS

- CCOC Student: Director John Fox introduced former CCOC student Brett Barker. Mr. Barker shared he had attended the Auto Body class seven years ago. Brett is organizing the 2<sup>nd</sup> Annual BreatheEasyRide against Cystic Fibrosis on September 12, 2010 at the CCOC campus. He shared information about the event and that he also has Cystic Fibrosis. He assured the Governing Board and staff the organizers would ensure the site is cleaned up after the event and he expressed how much everyone appreciated the opportunity to use the venue at the Hillsdale Campus.
- MAEP Student: None

### VI. SPECIAL ORDER OF BUSINESS

None

### VII. PUBLIC COMMENTS

President Biehl: He asked the record reflect there was no one that wished to speak under the public comments section of the agenda.

### VIII. APPROVAL OF MINUTES

1. **MOTION:** It was moved to approve the Minutes of Regular Board Meeting of June 30, 2010. M/Gordon, S/Chang, Vote: 5 Ayes, 0 No, 1 absent (Grilli)

#### XIV. CONSENT CALENDAR

**MOTION:** It was moved to approve Consent Items \*2 through \*16. M/Garcia, S/Gordon Vote: 5 Ayes, 0 No, 1 absent (Grilli)

#### **BUSINESS AND FINANCIAL FUNCTIONS**

**\*2. Consent Item: Approve Monthly Warrant Approval List**

The Governing Board approved the following warrant registers for June: #62007264, dated June 23, 2010; #62007265-#62007313, dated June 24, 2010; #62007314-#62007387, dated June 29, 2010; #62007388-#62007424, dated June 30, 2010

**\*3. Consent Item: Approve Monthly Warrant Approval List**

The Governing Board approved the following warrant registers for July: #62007425-#62007468, dated July 8, 2010; #62007469-#62007485, dated July 13, 2010; #62007486-#62007504, dated July 15, 2010; #62007505, dated July 19, 2010; #62007506-#62007543, dated July 20, 2010; #62007544-#62007566, dated July 22, 2010; #62007567-#62007600, dated July 28, 2010; #62007601-#62007613, dated July 29, 2010.

**\*4. Consent Item: Change Orders #006, CCOC Building 300 Building Arts Project: Coulter construction, Inc., \$13,993.32**

The Governing Board approved Change Order #006 in the amount of \$13,993.32 between MetroED and Coulter Construction.

**\*5. Consent Item: Hazardous Materials Indemnity Agreement: MetroED, Capitol Premier, Inc., Propel Biofuels, Inc. and County of Santa Clara**

The Governing Board ratified the Hazardous Materials Indemnity Agreement between MetroED, County of Santa Clara, Capitol Premier, Inc., and Propel Biofuels, Inc.

**\*6. Consent Item: Building 700 Gas Line Repair: Bellanti Plumbing, \$36,200**

The Governing Board approved the agreement between MetroED and Bellanti Plumbing, Inc. in the amount of \$36,200.

**\*7. Consent Item: ROP Enrollment & Attendance Automation: Harris School Solutions, \$28,754**

The Governing Board ratified the agreement between MetroED and Harris School Solutions in the amount of \$28,754, plus out of pocket expenses

#### **PERSONNEL FUNCTIONS**

**\*8. Consent Item: Classified Personnel**

The Governing Board approved the five reassignments, six appointments, five recalled to regular assignments, six resignations, and one reclassification.

**\*9. Consent Item: Certificated Personnel**

The Governing Board approved hiring two new credentialing module AFT teachers, and two contract CTA teachers.

## **INSTRUCTIONAL AND STUDENT FUNCTIONS**

**\*10. Consent Item: Memorandum of Understanding (MOU) with San Jose Conservation Corps & Charter School**

The Governing Board approved the 2010-11 Memorandum of Understanding with the San Jose Conservation Corps & Charter School for the 2010-11 school year for student enrollment at CCOC.

**\*11. Consent Item: ROCP Course Review and Recertification**

The Governing Board reviewed the information regarding the following ROCP courses: Customer Sales & Service, Job Corps; Fashion Design & Production, ROP; Solar Applications and Installation, CCOC Evening; Transportation Business Occupations, Job Corps; Video Production, ROP; and approved the courses for ROCP recertification.

**\*12. Consent Item: CCOC Textbook Approval**

The Governing Board approved the textbook Diversified Health Occupations, for the Health Occupations class.

**\*13. Consent Item: Memorandum of Understanding (MOU) with Catholic Charities of Santa Clara County for the Use of the John XXIII Facility**

The Governing Board approved the 2010-11 Memorandum of Understanding with Catholic Charities of Santa Clara County for the use of the John XXIII Facility for the 2010-11 school year.

**\*14. Consent Item: Memorandum of Understanding (MOU) with Sacred Heart Community Service**

The Governing Board approved the 2010-11 Memorandum of Understanding with Sacred Heart Community Service.

**\*15. Consent Item: Memorandum of Understanding (MOU) with Catholic Charities of Santa Clara County for use of Washington United Youth Center Facility**

The Governing Board approved the 2010 Memorandum of Understanding with Catholic Charities of Santa Clara County for the use of Washington United Youth Center Facility.

**\*16. Consent Item: Williams Uniform Complaint Procedures Report**

The Governing Board approved the quarterly report on the Williams Uniform Complaint Procedures.

## **X. INFORMATION ITEMS**

**17. Information Item: Final Report 2009-10 Long Term Goals and Objectives**

CBO Daniel Gilbertson: He provided a Power Point presentation on the final report to the Governing Board on the 2009-10 MetroED Long Term Goals & Objectives. Last year began with three vision statements, twenty goals, and 164 objectives and the entire final report was included in the board packet.

Member Garcia: He asked about academic skills and employability skills under Vision State One and what criteria were used to provide students employability skills.

CBO Gilbertson: He shared that in all the classes there is an expectation of preparing students for employment including punctuality, honesty, learning how to do job interviews and many of the classes have work groups where one student is the supervisor and students have to punch in as they would on a job.

Member Garcia: He asked if employability skills were covered specifically or a part of the overall classroom experience.

CCOC Director Fox: He said there was a national incentive that was put together by Elizabeth Dole a number of years ago called SCANS (Secretary's Commission on Achieving Necessary Skills) skills. It is necessary skills for adults and on the CCOC weekly bulletin, a specific SCAN skill is highlighted each week. Each instructor has a binder that includes scenarios for each skill which they will discuss and review in class (honesty, cooperation, etc.). Last year, they did a Leadership for Life through the scouts and they have a grant again this year to bring community leaders in to speak to the students about the various skills. He said it was definitely an organized curriculum.

Member Garcia: He said this was very important and it was great to hear this was being done for the students.

Clerk Chang: She asked about the universal grading system being used and how this works with Math and English.

CCOC Director Fox: He said they do not actually teach Math; however, they do teach Math concepts as they relate to the technical skills being taught in class. He said the Math and English standards are embedded into the curriculum for all the programs. He said for the past five years in Math, they have done a pre- and post-test on CAHSEE math standards, and cover these standards as part of the CTE curriculum once a week for 19 weeks. A grade is not given specifically for these areas.

Clerk Chang: She asked how it is done in three sectors for the grading.

CCOC Director Fox: He said it is embedded into the curriculum and becomes part of the overall grade for the sector.

Clerk Chang: She said she appreciated the final report that includes the vision, the mission and the final report. She asked the superintendent to forward the Power Point to the board.

18. **Information Item: Report of 2010 GASB 45 Study; Valuation of Retiree Health & Welfare Benefits**

CBO Daniel Gilbertson: He provided an overview of the GASB 45 study information, continuing with the pay-as-you-go strategy for retired employee benefits and will bring a funding strategy recommendation back to the Board when the state/district budget situations improve in the future. He said there is a fixed amount paid by MetroED.

President Biehl: He said there is a fixed amount that MetroED pays.

CBO Gilbertson: He said MetroED goes on a cost basis and each year access the costs and put aside the costs for the year.

Clerk Chang: She said the amounts of \$85 and \$35 stay the same and allows us to know as we move forward each year.

CBO Gilbertson: He said the amount has not changed for many years for MetroED. He said any change would go to the Board for approval.

19. **Information Item: First Reading: Board Policy/Administrative Regulation 6158; Independent Study Program**

President Biehl: As this is the first reading of the board policy, he asked Board Members to provide administration with any suggested changes or comments prior to the next board meeting when it will return for the second reading and adoption.

20. **Information Item: Quarterly Investment Report**

President Biehl: The Quarterly Investment Report was included in the packet and there were no questions from the board members.

**XI. ACTION ITEMS AND REPORTS**

**BOARD AND ADMINISTRATIVE FUNCTIONS**

21. **Action Item: Second Reading: Board Bylaw 9270**

Superintendent Hay: He said the bylaw includes the recommended changes by the county.

**MOTION**: It was moved to adopt Board Bylaw 9270. M/Garcia, S/Chang, Vote: 5 Ayes, 0 No, 1 absent (Grilli)

22. **Action Item: 2010 Legislative Program Review**

Superintendent Hay: He said the item was placed on the agenda at the request of the Board for review of the legislative program. For the prior three years, the process has been for the Board to consider and approve a legislative program prior to the beginning of the new legislative year. The recommendations are put together by the superintendent and the legislative advocate and reviewed by Cabinet. After Board approval, the legislative program is provided to the legislators in Santa Clara County and is the basis for taking positions on bills that go before the legislature. At the end of the legislative year, a comprehensive report is done by our legislative advocate. During the year, updates are provided to the Board. After the last meeting, there was an impression that the Board was not aware of what was happening in Sacramento. He shared a copy of all the legislative priorities adopted by the Board, the final and mid-term reports, and the Friday Update Letters where the Board is kept informed during the legislative session. He shared the Friday Update Letters go to the Board, the Board Alternates, the six participating district superintendents, the Budget Advisory Committee, the MetroED Foundation, the Union Presidents, and all the CBOs as well. He said it was a reference document for the Board Members. He said when he became superintendent; he didn't believe there was this level of communication and updates on a regular basis. This has been a fully transparent program under Superintendent Hay's administration.

Member Gordon: She said there is no doubt that the information and Friday Update Letters had been received; however, she said the major issue for herself and the Campbell Union High School District (CUHSD) Board who discussed this at their last board meeting, in the legislative priorities, they don't see where it was the direction by the MetroED Board for the superintendent to take positions on bills. She said SB 1298, the next item on the agenda, is a good example of how there is very general legislative priorities and they can be interpreted in various directions and can be very different from what she thought the direction should be. She said she had not had the opportunity to look at what the board policy is on legislation; however, she did not have a comfort level with positions being taken on bills without discussion by the Board.

Superintendent Hay: He shared that the board policy regarding legislation is included with this board item.

President Biehl: He said the general consensus was any Board Member could address any piece of legislation or bring it back for discussion. He said as Board President he was happy to put an item on the agenda for discussion and he said the superintendent has heard from the Board in terms of being cautious in taking a position without referring back to the board adopted policies.

Superintendent Hay: He said there was a request at the last meeting that this is a regular item on the agenda and he assumed that would mean during the legislative session for discussion by the Board. He said the more people involved in the discussions and the more information and support for the direction given would be appreciated. The bills do not always represent the goals and direction of the Board. Bills can go through the entire process and then be amended on the floor of the legislator without going through committees and passed during the last 48 hours of a legislative session. He said there needs to be some flexibility for staff and the lobbyist to be able to respond in a timely manner. He would like to bring a legislative update to each board meeting if that was acceptable to the Board.

President Biehl: He said it would certainly give the opportunity for any Board Member to ask questions, make suggestions or bring information back from their respective home boards. He said if there is no objection, he said it was a good idea.

Superintendent Hay: He also shared that at either the October or November board meeting, there will be a year-end wrap up report. Nancy LaCass, our lobbyist, will be present to talk to the Board about the report and it would be a good time to discuss how the Board wants to state their positions for the 2011 legislative session.

Vice President Canova: He supported having the item as a regular agenda item and he appreciated the document on the legislation from 2007-2010. He said as board members, it is important to focus more carefully on legislation and what happens in Sacramento and what they are doing.

Member Garcia: He said the Friday Update Letter has been helpful in providing information on bills and after looking up the bills for additional information to decide if there are bills that he would support and lobby for individually. For example, AB 2211 (Fuentes) encourages the adoption of model standards and he could be supportive of the priorities and not necessarily supporting the bill. He asked the superintendent what he was looking for from the Board; more support for particular bills, resolutions, or priorities.

Superintendent Hay: He said he was looking for direction on issues and priorities. He said based on the discussions on Multiple Pathways from the Board Retreat in July, there are a lot of pieces involved. For example, an area was governance; however, it was just one piece.

Clerk Chang: She said in looking at section 9 in the reference document where issues are more current, it indicates on some of the bills, watch, which she understands is no position. When MetroED takes a position of support, she asked what the process was for taking the position. She asked if this included the superintendent and consultant working together.

Superintendent Hay: He said the lobbyist will usually make a recommendation regarding what position to take on the bills. She knows what the legislative priorities and goals of MetroED are to work with. She watches the bills and keeps in constant communication with the superintendent.

Clerk Chang: She asked if NP (no position) was different then to watch a bill.

Superintendent Hay: He said from his perspective there is no difference. He said when there is no position it is a bill that may not even be watched as it goes through the legislative process. He said when there is a bill that is being watched, there is tracking by the legislative advocate. When she comes to speak to the Board, she can share further information on how they track bills and watch for any amendments that may occur, etc.

Clerk Chang: She said under SB 1298, the position is neutral. There are a number of positions including support, no position, watch, and neutral.

President Biehl: He said after listening to the discussion there is a sense that this Board needs to take a greater interest in what is going on in terms of legislation. One mechanism for doing that is to include it as a regular item on the agenda for each meeting. He said more information is needed when a position is decided and the superintendent needs some flexibility to be able to move rapidly when it is necessary during the legislative session. He said the Board needs to know what is happening and if the Board has a problem with the decisions, members need to say something at the following meeting and discuss with the superintendent if they feel that it is not consistent with the priorities adopted by the Board. He said he did not think the Board would be able to react on every piece of legislation as it is going through the process and the flexibility would need to be given to the lobbyist and superintendent. He said it was important to complete the loop and bring the information back to the Board and the Board to be more aware of the issues and the Board could establish a sub-committee of two members who might want to take a more active role in legislation and is something to consider.

23. **Action Item: Senate Bill 1298**

Superintendent Hay: He provided an update on SB 1298 and the status to date. When the bill went to the Assembly Appropriations Committee, it was placed into suspense as was any bill that cost money. The bill was held last week which means it is dead for this legislative session. He said the Assembly Appropriations Committee is the gatekeeper of the deal that was made between the legislator and the governor's office that created the five-year period of flexibility. He said anytime a bill comes along that might put the deal at risk, they close that door. He said he does not see the bill being resurrected; however, there is nothing that is absolute in the legislature because on the last day of a legislative session, the legislators can cut the language from a bill that is dead and insert it into a new bill and pass on both floors of both houses, all on the same day. Of course any bill that is approved has to go to the governor for his signature. He said CAROCP's lobbyist is not planning to try and resurrect the bill.

Vice President Canova: He said since the superintendent follows the process so closely, he asked if the legislators representing our area are on top of the legislation or is it their staff members.

Superintendent Hay: He said it is the legislative staff that keeps up with the details of legislation. He said ROCPs in the state and MetroED are highly regarded by legislators in our county and ROCPs in the state are strongly supported due to how Career Technical Education (CTE) is delivered through ROCPs. He said it is the importance of CTE to student success and the economy, and legislators recognize that. He said they will tell you that it was a mistake to put ROCPs in flexibility; however, it was done and they will not change it. He has been told that if anybody is given an exception on the list for Tier III, then every other program will expect an exception as well.

Member Gordon: She said she could see how the organization could support SB 1298 as a Career Technical Education facility and an ROCP. She said as a board member for another district also it was a concern when the bill precludes your ability to leave the organization. It is taking away from a community their ability to make a decision about what is best for their community. She said the flexibility, if you are a basic aid district, there are not a lot of areas to

take money from; however, that is less of a concern to her than the mandate if you are a partner, you can't leave regardless of what you are being required to pay or what you are being required to do compared to other members of that partnership. She said this type of bill is very negative as it precludes new organizations wanting a partnership because you are telling them they are in for life unless there is an agreement one of the partners can leave. She said there is a possibility of students not being able to take advantage of CTE. She said if she was part of a district that was contemplating a partnership, she would have to think long and hard if this bill were passed. She said she understood the process that has been set up for the legislation; however, for her if the Executive Council (superintendents) indicates they are opposed to something, she would want it brought to this Board for further discussion. She said it may be just an advisory council; however, she values their opinion. She said when she was informed by the CUHSD Superintendent of the EC's discussion and did not see it on the agenda; that is why she asked for it to be put on the agenda. She said she thought it was something that should be discussed by this Board. She said the bill continues to concern her home district and a similar bill (SB 81) was passed last year and vetoed by the governor and now this bill which appears to be dead. However, she believes that it will be seen again because the logic behind the bill is not going to change and the organizations pushing the bill are looking at protecting ROCP funds at all costs regardless of what it does to the partner districts. She said it would be her preference for the Board to give at least a direction on this bill as it might pertain to bills in the future that mirror the language in this bill.

President Biehl: He said that he understood the position taken by the superintendent was neutral and asked if that was correct.

Superintendent Hay: He said it was no position or neutral. He shared as a reminder that when there is an EC meeting, the Board members are advised two ways; there are a set of minutes from the meeting that is provided to the board members and second, there is a summary of the meeting and the EC recommendations printed in the Friday Update Letter. The minutes come much later; however, the summary is done right after the meeting. Again, this is a transparent process.

President Biehl: He wanted to ensure that it was clear the EC advises the superintendent and not the board. He asked the superintendent if that was correct and the superintendent confirmed that was correct. He said he didn't see anything that would preclude listing in the legislative report any position taken by the EC so it is available to the board. He said on the overriding issue of any bill in the state that would mandate a particular district to remain in a relationship that they don't care for, he would oppose that. He said based on his experience in business, if people have a business relationship and it is not working, it doesn't do either party to continue the relationship. He said he didn't think it would be good to have any district forced to remain in any relationship they did not feel comfortable with and he said when the board further discusses the legislative priorities for next year language can be incorporated that is satisfactory to CUHSD because he said he was in agreement on that issue. He said if things aren't working there need to be other options explored and if there are other opportunities they should not be legislated to essentially protect the status quo. If organizations or school districts can find other ways to serve their students, they should have the flexibility to do that. He said when the legislative priorities are reviewed for next year that the Member Gordon is very specific about the language to be included and if supported by the Board would lock the superintendent into that position.

Clerk Chang: She said that she was in agreement with the comments stated by President Biehl. She said in reading the history of the process, she was confused that if at the EC meeting all the superintendents indicated their position to any weakening of flexibility that might be created by SB 1298; she said that she would think that MetroED should have taken an opposing position instead of no position.

Superintendent Hay: He said that was the position of the superintendents and not the participating districts. He said the MetroED Board could take a position regardless of what the



participating districts and superintendents do. He said when he talked to the author of the bill and the senators and their staffs from this area; he let them know that he would not go in opposition to what the superintendents said and he made it very clear the MetroED Board had not taken a position; however, all six of the participating district superintendents said they were opposed to it and the reasons for it. He said we are transparent and he made it very clear that the superintendents opposed it and the rationale for opposing the bill. He said he has not advocated the CAROCP position and the organization its own lobbyist to share the CAROCP position.

President Biehl: He said with all due respect to his home district superintendent in attendance this evening; superintendents and boards are not in exact alignment on all issues; however, when boards take positions, all superintendents follow the positions the boards take. He said he believed everyone has a better understanding of how to deal with these issues in the future and the legislative priorities for the future.

Clerk Chang: She said that she really appreciated the Friday Update Letters provided by Superintendent Hay and she felt it was the most comprehensive letter she has seen based on her experiences and said it clearly states all the information on legislative bills that the Board needs to be aware of.

## **BUSINESS AND FINANCIAL FUNCTIONS**

### **24. Action Item: Adopt Resolution #01-08-18-10 to withdraw from the Schools Excess Liability Fund: SELF**

CBO Daniel Gilbertson: He reviewed the item regarding the costs for excessive liability that MetroED purchases. The rates have increased and last year went up 33% and this provides the group to look at other vendors for the excess liability coverage. The contingency with SELF is that every district that is part of the group needs to withdraw. This will take place a year from this past July and provides us the ability to get this done in preparation for the withdrawal.

Member Gordon: She said if she understood the item correctly it was to be proactive in asking for permission to withdraw while the organization continues to look for other programs.

CBO Gilbertson: He said from his understanding, there are vendors that have been located with reduced rates.

Member Gordon: She asked if there was any instance where claims might be an issue in changing providers.

CBO Gilbertson: He said he didn't have the particulars to answer that question at this time; however, he knows they have looked into that option and possibility.

Clerk Chang: She asked if the Board could be updated on the question asked by Member Gordon through the Friday Update Letter and Mr. Gilbertson said he would do that.

**MOTION**: It was moved to adopt Resolution #01-08-18-10 to withdraw from the SELF program via a roll call vote. M/Chang, S/Gordon, Vote: 5 Ayes, 0 No, 1 Absent (Grilli)

### **25. Action Item: Adopt Resolution #02-08-18-10; Establishment of a Student Body Fund**

**MOTION**: It was moved to adopt Resolution #02-08-18-10 authorizing the establishment of Scholarship Fund 95 via a roll call vote. M/Garcia, S/Chang, Vote: 5 Ayes, 0 No, 1 Absent (Grilli)

26. **Action Item: Call for Bids: Building 200 Modernization & Program Reconfiguration: Proposition 1D project**

**MOTION:** It was moved to authorize the Superintendent to Call for Bids for the CCOC Building 200 reconfiguration and modernization projects 9506 and 9503, award the bid and enter into a construction contract with the lowest responsible bidder, subject to ratification by the Governing Board. M/Garcia, S/Chang, Vote: 5 Ayes, 0 No, 1 Absent (Grilli)

## **XII. EXECUTIVE REPORT/ADMINISTRATIVE REPORTS**

### CCOC Director John Fox:

- School opened on August 16 and four of the participating districts classes had not started. ESUHSD began 8/17, CUHSD will start on August 23, and MUSD and LGSJUHSD classes begin on August 30.
- Building 300 has been completed and currently HVAC, Electrical Maintenance, and Carpentry have been moved into the Building Arts Center. With the renovations of building 200 to begin this year, Finance and Business, Small Business, Office Assistant and Medical Assisting are temporarily in 300. He especially thanked Maintenance & Operations, Information Technology staff as well as Assistant Principal Tom Mullin and instructor John Tawney and the summer interns for making the move so successful.
- There were five students who competed in the SkillsUSA national competition held in Kansas City this summer; however, there were no national winners.
- Mr. Richard Henson is the new Multimedia instructor due to the resignation of Dale Poor.
- The gas lines have been replaced in Building 700 and the front law has new sod.
- He invited everyone to the back-to-school night to be held on Friday, September 10.
- Justin Locketz, Computer Technology instructor, has a new program "Mouse Squad" that will allow for a national certification for students.
- Beginning in September, Student Conferences will be held by sectors. The student conferences will be all day events that operate the same as a business conference with a keynote speaker, breakout sessions and vendors. The conferences will be funded through an SB 70 grant.
- Today, there were 1,584 students in attendance with only three of the participating districts in session.

### MAEP Assistant Principal Suzi Glass:

- Classes began on Monday as well. New and returning have filled classes in English as a Second Language (ESL) at the Metropolitan and San Jose Adult Education Centers and Adult Basic Education (ABE), High School Diploma, GED Preparation, Office Skills, Independent Study and Medical Assisting at the Erikson and San Jose Adult Education Centers.
- Registration for the Community Interest Program (CIP) and 50+ Program was accomplished much more swiftly than last year due to on-line and walk-in registrations.
- This week, registration is being done for SJUSD concurrent students into 13 classes to be held at five high schools and at the San Jose Adult Education Center.
- The Santa Clara County Works Program (SCC Works) that paid CaWORKs recipients to work and cut down on their welfare ends this month. The system was very successful for MAEP as it allowed 120 of our students to get paid for work experience that they will be able to add to their resumes.
- The GED Test Center has moved from the Erikson Adult Education Center (EKS) to the Hillsdale Campus in Room E in the back of the campus which will ease the parking situation at EKS. The center will open the last week of August with a full schedule of orientations and exams
- We are very grateful to IT and M&O departments for assisting in moving employees and setting up the classrooms for the students and teachers.

- Classes in the CIP and 50+ programs now meet at the Erikson and Metropolitan Adult Education Centers due to the high costs of renting rooms through the City of San Jose. These classes will be starting over the next several weeks and teachers and students have expressed their appreciation for continuing the courses due to the help and enrichment benefits they receive.
- She invited everyone to the MC Village Open House to be held on September 8 from 9:00-11:00 AM. She said the students and teachers were eager to show the board their classrooms, work, landscaping and amenities. A written invitation will be sent next week.

Superintendent Hay:

- CAROCs efforts to ensure a seat at the table for Multiple Pathways were partially successful when CAROCP Executive Director Randi Scott was invited to be a member of the Linked Learning Statewide Leadership Council.
- On September 10<sup>th</sup>, the teachers, administrative staff, parents and students would appreciate the support of the programs by board Members attending the CCOC back-to-school night. It would be a good opportunity to tour the finished building 300.
- The MC Village project is now complete and board members are invited to attend the open house on September 8 from 9:00-11:00 AM. As this is the adult education program for SJUSD, the SJUSD Board and Administrators will also be invited.
- A copy of the letter from SCCOE Superintendent Chuck Weis was provided at the dais approving the district's 2010-11 budget.
- Also at the dais is a copy of an update provided by ACSA on the Democratic Budget Proposal.
- He shared there was very positive energy on campus by students and staff to begin the year.

**XIII. BOARD COMMENTS**

Member Gordon:

- She shared a flyer that went out to the CUHSD community on the Campbell Adult and Community Education (CACE) program. She said they would be offering classes at 19 sites with a strong emphasis in the Luther Burbank area for the high concentration of ESL students. She said they would also be working with the City of Campbell to work on providing programs. She said due to the strong WASC review of MetroED, they have been approved as a WASC accredited organization due to using the WASC plan used at MetroED. CACE will have a fall visit and hope to receive approval for two years if the visit goes well.

Member Garcia

- He said it had been one of the most challenging openings of school for him in SJUSD. He said it was amazing staff was able to pull together 16 portables to open Trace Elementary on Monday. He said it was a challenge but it was a wonderful example of people working together including the community, the business community, parents and teachers. He said they would be doing their retreat on Monday, August 23, and will be discussing further Multiple Pathways and Career Technical Education as part of their agenda and he will provide a report on the meeting next month.

Clerk Chang

- She said her home board last night and they approved two contracts. One was for a legal firm and the other was for a political consultant as they will be going forward with a parcel tax in the spring of 2011. She said it would be a vote by mail. She said she is running for election in November and hopes to be re-elected and return to the MetroED Board.

Vice President Canova:

- He said he was very impressed how the SJUSD community came together after the fire at the elementary school and congratulated Member Garcia for a successful re-opening of the school. He said SCUSD has been doing trustee areas since 1965 and there are seven board

members. He was unchallenged in his trustee area. Also, they will be doing a General Obligation Bond; however, even though the stadium vote was approved, revenues will not be seen until 2014 or 2015 and there are still a lot of obstacles to overcome.

President Biehl:

- He shared that Member Garcia is unopposed as well as are all three board members in the CUHSD. He said ESUHSD Board has been operating with four members since June as their Board President Eddie Garcia had a heart attack. He did speak with his wife last week and he is recovering. He said the ESUHSD Board decided to pursue a parcel tax at the end of July. They will be asking for \$98 with a senior exemption with a sunset clause in six years. He said if it is successful, it should raise between \$9 and \$10 million a year. There are 190,000 voters in his home district and it is expected 107,000 will go to the polls and vote.

**XIV. OTHER MEETINGS**

Regular Meeting, September 8, 2010	Closed Session	6:00 pm
	Open Session	7:00 pm

**XV. UPCOMING METROED EVENTS**

CCOC Back-to-School Night, September 10, 2010	6:00 pm
2 <sup>nd</sup> Annual Breathe Easy Ride, September 12, 2010	9:30 am
MAEP MC Open House, September 8, 2010	9:00 am

**XVI. ADJOURNMENT**

**MOTION:** It was moved to adjourn the meeting. M/Garcia, S/Gordon, Vote: 5 Ayes, 0 No, 1 Absent (Grilli)

President Biehl adjourned the meeting at 8:35 p.m.

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Cynthia Chang, Clerk of the Board